
MINUTES OF THE MONTHLY MEETING HELD IN THE PARISH ROOM

June 9th 2011

THIS MEETING CLOSED AT 9.50pm

Present

Cllrs, P Abbott, T Barker, P Jackson (Chair), G
Johnston, K Lancaster, C Scott, V Thorpe, C Walden
and T Walden

In attendance

2 members of the public and Linda McCormick (Clerk)

Part 1 – NON CONFIDENTIAL INFORMATION

1860. To receive apologies for absence Cllr J Else and PC Wilbourne

1861. Variation of order of business None

1862. Declaration of member's interests the Clerk read out the declarations of interest's sheet:
Cllr P Jackson declared a prejudicial interest in item 8d) Grants applications received, remained in the meeting but would take no part in the discussion - Cllr P Jackson declared a prejudicial interest in item 8cc) AVA/2011/0186, remained in the meeting but would take no part in the discussion – Cllr K Lancaster declared a personal interest in item 10 AVA/2011/0424 planning application remained in the meeting and would take no part in the discussion – Cllr V Thorpe declared a prejudicial interest in item 8cc) AVA/2011/0186, would leave the meeting – Cllr T Barker declared a personal interest in item 8e) Speeding vehicles on Garner Lane and remained in the meeting and would take no part in the discussion – G Johnston declared a personal interest in item 8c) Street Lighting on Holme Lane remained in the meeting -

1863. Public speaking Mr R Vaughan spoke of his concern that as an ex Councillor was telephoned by the HSBC regarding cheques being approved for payment as they had been signed by Council members not on the mandate. Agenda item for July. The Clerk read a report from the Police. Cllr Thorpe's report previously circulated.

1864. To confirm the Non – Confidential Minutes May 12^h 2011 RESOLVED signed as a true and accurate record

1865. To confirm the Confidential Minutes Part Two - None

1866. To determine which if any from Part 1 of the Agenda should be taken with the public excluded. None

1867. Report of the Clerk on:

a) Parish room

- i) Quotations for Parish Room replacement main doors to match the windows
Agenda item for July
- ii) Report from Parish Room Cleaner regarding locked toddlers toilet **RESOLVED** the Clerk is to discuss possible removal of the locks from the toddler toilets with Play Group and they will discuss with Ofsted

b) Parish appearance overview

- i) Dog fouling and Dog Loo Bins urgently needed in the Parish costs from Amber Valley Borough Council **RESOLVED** to add to the July agenda the cost of two bins and the emptying of bins and the possible costs of two dog bins and emptying also would AVBC put dog signs on the litter bins stating that these could be used for dog waste

- ii) Village floral displays “progress update” (Cllr K Lancaster) **RESOLVED** the Clerk is to scan and email the location map to all Cllrs and also contact James Peach regarding the planting on the grass verges also the planting of the Pit Tub and the Clerk would obtain a price for a plaque for the Pit Tub stating Wingfield Manor Colliery and dates
- iii) Discuss budgeting £2000.00 for expenditure on lampposts self watering planters for village (Cllr K Lancaster) **RESOLVED** Cllrs K Lancaster, C Walden and the Clerk would meet to discuss sites for the hanging baskets with authority for the Clerk to contact Premier 1 UK to organise the purchase of hanging baskets and the testing of the required lamp posts by Standard Industries with a spend of up to £2000
- iv) Discuss future village projects (Cllr K Lancaster) (minute 870 Phase 111 Garden and car parking **RESOLVED** to postpone until phase 11 is in motion (now competed) **RESOLVED** the Clerk is to write to all user groups of the Parish Room inviting a representative of each group to attend a meeting at 6.00pm on July 14th 2011 prior to the Parish Council meeting to discuss the Parish Room grounds
- c) **Additional Street Lighting Holme Lane** County Cllr Jackson would look into the response received from Derbyshire County Council (Cllr P Jackson) **RESOLVED** DCC had written giving a quotation of £30,000 the Clerk is to contact DCC to ask if the street lighting proposed could be installed in stages and agenda item for July
- d) **Grant Applications received** **RESOLVED** to give the following groups £100 each: Amber Valley Access, South Wingfield Football Club, South Wingfield Venture Club, South Wingfield Youth Club and Moorwood Moor Angling Club the cheques would be on the July agenda
- e) **Speeding vehicles on Garner Lane** *Agenda item for July*
- g) **To elect a Grievance Hearing Panel** and to elect an Appeal panel for the Clerk’s Grievance Hearing update discuss regarding agreed documentation and information (Cllr P Jackson) **RESOLVED** the Clerk is to issue all minutes and relevant documents to all Cllrs by the end of next week and a meeting would be called two weeks after receipt of the information
- h) **To approve employing a Locum Clerk** and agree a date for the Clerk’s Grievance Hearing *Agenda item for July*
- i) **To confirm and publicise the Clerk’s working days and office hours** Cllr P Jackson **RESOLVED** to publish the Clerk’s working days and hours - against the proposal Cllrs C Walden and T Walden
- j) **The Clerk “continues” the completing of the time sheets** and every Monday the previous weeks time sheets are scanned and emailed to all Cllrs - (Cllr P Jackson) **RESOLVED** the Clerk is to complete a weekly time sheet and scan and copy to all Cllrs every Monday the previous week’s time sheet - against the proposal Cllrs C Walden and T Walden
- k) **The Clerk has written to HMRC** after T Grainger South Wingfield Play Group incorrectly changed name and address of PC HMRC documents and PAYE *Agenda item for July*
- l) **D Taylor Footpath Inspector Insurance £117.82** **RESOLVED** to pay the insurance
- m) **County Cllr C Jackson called out the Water Authority** to water leakage at the wall Rocks Corner **item for report**

- n) **County Cllr C Jackson asked for early** attention to footpath fronting Lane End Farm South Wingfield **item for report**
- o) **Discuss holding a meeting in August** (Cllr C Walden) **RESOLVED** to hold a meeting in August
- p) **RBS accounting software for Parish & Town Councils £295.00 + vat shared cost and £99.00 + vat per year support** **RESOLVED** Cllrs would look at the website *agenda item for July*
- q) **Quality Status for the Parish Council** (Cllr G Johnston) **RESOLVED** the Clerk is to write to Aldercar and Langley Mill to ask the Clerk to attend a meeting at 6.30pm prior to the August Parish Council meeting to speak regarding a Quality Council
- r) **Parish Plan for Parish** **RESOLVED** the Clerk is to write to Invite the Clerk of Ashover to attend a meeting at 6.00pm prior to the August Parish Council meeting to speak regarding a Parish Plan
- s) **Processing Residents Issues** (Cllr G Johnston) **RESOLVED** that all parishioners should contact the Clerk
- t) **All Cllrs to be provided with a copy** of the original Aon Insurance letter requesting disclaimer documentation, (Cllr T Barker) (this was the renewal declaration that the Clerk and all Cllr must agree to sign after advice from Aon, any non disclosure can lead to invalidating the policy from inception and can repudiate any claim - information from Aon provided) **RESOLVED** copy previously circulated including an email direct from Aon, some Cllrs refused to sign the insurance declaration and the Clerk is to contact two other companies for a quotation for 2011 / 2012 insurance
- u) **DALC subscription** discuss subscription and benefits of membership cost £384.14 the Parish Council are no longer members *Agenda item for July* - against the proposal Cllrs C Walden and T Walden
- v) **DCC street lighting consultation** re: street lights turned off from 12.00 midnight to 5.30am *Agenda item for July*
- w) **Discuss changes to Standing Orders in relation to Agenda and Minutes publication procedure** Cllr K Lancaster **RESOLVED** to amend the Standing Orders to state the Clerk is to email the meeting agenda 10 days prior to the meeting for Cllrs to add or comment and amend the Standing Orders regarding the meeting minutes are to be circulated to all Cllrs for comments prior to being distributed to any one else against the proposal Cllrs C Walden and T Walden The Clerk advised that the agenda and minutes are set by the Clerk and the agenda can have items added which are sent in writing to the Clerk also the minutes are the Clerk's minutes and they are public record immediately they are produced
- x) **Discuss the appointment of Broadbents solicitors for employment law advice to cover future work** Cllrs K Lancaster and Abbott (minute 870 states that the Parish Council appointed Hudson's (previously Wright Hassall) all agreed see copy enclosed) **RESOLVED** to appoint Broadbents Solicitors for advice on Employment Law against the proposal Cllrs C Walden and T Walden The Clerk advised that as at least one Cllr used Broadbents Solicitors personally there could be a prejudicial interest and recommended that the Council do not use Broadbents
- y) **Discuss increase in budget to allow ongoing employment advice to be sought** Cllrs K Lancaster and P Jackson **RESOLVED** to increase the original figure of up to £1000 by a further £1000 against the proposal Cllrs C Walden and T Walden

- z) Discuss Payment of outstanding Broadbents invoice for employment law £324.00** (Cllr K Lancaster) **RESOLVED** to pay the outstanding invoice of £324.00 against the proposal Cllrs C Walden and T Walden
- aa) Diamond Jubilee Queen Elizabeth celebration** (Cllr Thorpe) **RESOLVED** Cllr Thorpe would look into the funding possibilities for floral hanging baskets to celebrate the Diamond Jubilee
- bb) Email received from Mr Hunt to Cllr P Jackson** re minutes on web site and why the expenses cheques are added together (Cllr P Jackson) *Agenda item July*
- cc) AVA/2011/0186 Caravan Park Social Club High Road SW** (Cllrs P Jackson, P Abbott, K Lancaster and T Barker four Cllrs requested the item to be on the agenda) There was no discussion

1868. DALC circulars previously circulated – General 22/2011 - General 23/2011 - General 24/2011 - General 25/2011 – General 26/2011 - General 27/2011 - General 29/2011 - General 30/2011

1869. Planning applications and appointment Tree Warden

- AVA/2011/0447 Hollywell Farm High Road South Wingfield Demolition of existing timber garage and stone outbuilding and the erection of a two storey side extension with raised patio area **No Comment**
- AVA/2011/0424 Brookfield House Moorwood Moor Lane Moorwood Moor Single storey extension with raised patio area **No Comment**
- AVA/2011/0422 50 Wessington Lane South Wingfield Rear extension and replacement garage **No Comment**

1870. Finance to agree cheques and sign, the Chair is to initial all invoices to be paid, **RESOLVED** to sign the cheques but to hold the DALC cheque. Finance Report (previously circulated) and budget recommendations from Finance Committee Agreed Cllrs to sign bank mandate and all Cllrs signing the mandate to go to HSBC with photographic identity and utility bill (Agenda item July)

11.1	HSBC Chq No 100332/ 333 / 334 Employees Costs	£649.13
11.2	HSBC Chq No 100335 D Taylor Footpath Inspector and insurance	£217.82
11.3	HSBC Chq No 100324 DALC annual subscription (held from May meeting)	£384.14
11.4	HSBC Chq No 100336 Out Framed for framing the time line	£258.00
11.5	HSBC Chq No 100337 Ms E Smith return PR hire charge	£18.00
11.6	HSBC Chq No 100338 Mh-p to 30/06/2012 web site	£372.00
	Total Includes DALC cheque	£1,899.09
11.7	Received from Sarah Keep Fit £156.00	
11.8	Received from Chris Keep Fit £36.00	

1871. INFORMATION in the information folder for circulation

PART TWO – CONFIDENTIAL INFORMATION None

1872. Date of next Monthly Parish Council Meeting July 14th 2011 at 7.00pm at the Parish Room - proposed meeting closure 9.30pm