
MINUTES OF THE MONTHLY MEETING HELD IN THE PARISH ROOM

August 11th 2011

THIS MEETING CLOSED AT 9.20pm

Present

Cllrs, T Barker, J Else, P Jackson (Chair), G
Johnston, K Lancaster, C Scott, C Walden and T
Walden

In attendance

2 members of the public, B Wood from DALC and Linda
McCormick (Clerk)

AGENDA

Part 1 – NON CONFIDENTIAL INFORMATION

1885. To receive apologies for absence Cllr V Thorpe and P Abbott

1886. Variation of order of business Cllr P Jackson asked for an important item to be raised in
Part Two – Confidential – “Disciplinary Procedures”

1887. Declaration of member’s interests

Cllr J Else declared a prejudicial interest in item “8 l) Allotments” and would leave the meeting – Cllr P Jackson declared a prejudicial interest in item “10.7 cheque for A Jackson” and would remain in the meeting, also declared a personal interest in item “8 v) Installation of two full width shelves” and would remain in the meeting – Cllr G Johnston declared a personal interest in items “8 c) Additional street lighting Holme Lane” and 8 k) Land at Holme Lane animals loose on the road” and would remain in the meeting – Cllr T Barker declared a personal interest in items 8 d) Speeding vehicles on Garner Lane and 8 v) installation of two full width shelves” and would remain in the meeting

1888. Public speaking

R Vaughan spoke of his concern regarding the gate and access on Holme Lane at Oakerthorpe and also spoke of the fact he had to sign cheques on behalf of the Parish Council.

B Wood spoke regarding the advantages of being in DALC membership and the training that DALC do for 90% of Derbyshire. South Wingfield are the only Parish Council in Amber Valley not in membership of DALC. Councils not sticking to procedures and ending at tribunals the tribunals find against the Council and this cost a lot of money when the Council have been found against. Training costs approximately £15.00 per Councillor per session and the annual membership cost is £384.00. New Councillors should take training and B Wood cannot understand why a Council would not be members. DALC is covered by insurance and B Wood has four solicitors in back up.

Cllr Scott asked the footpath inspector D Taylor could have a map of the marked footpaths – the Clerk replied that a new map is ordered from Derbyshire County Council.

1889. To confirm the Non – Confidential Minutes July 14th the Clerk is to send the new copy of the minutes with the declarations of interests added and agenda for signing at the September meeting

1890. To confirm the Confidential Minutes Part Two - None

1891. To determine which if any from Part 1 of the Agenda should be taken with the public excluded – None

1892. Report of the Clerk on:

a) Parish room

i) Laura O’Beirne asking for repairs at the Parish Room: Problem with locked gate but was sorted – Emergency Door catch – Bees nest in the wall – Fencing next to large gate – Fencing next to small gate – Blind in window – various works quote £340.00
RESOLVED to accept the quotation from Loz Phillips for £340.00

ii) Refreshments for Parish Councils meeting (Cllr P Jackson)
RESOLVED to have refreshments at the meeting

- iii) Fix interior light and switch to glazed area above main doors quote £76.86 + vat
RESOLVED to accept the quotation from Ampere Electrics for £76.86 + vat
- iv) Suggested areas of hedge cutting required in the Parish (Cllr P Jackson)
RESOLVED the Clerk is to contact Derbyshire County Council to ask if they will contact landowners whose responsibility it is to cut their hedges and if not Derbyshire County Council cut them and then charge the landowner or where the responsibility is for Derbyshire County Council to cut their hedges. Areas requiring attention are:
Lavender Walk – Holme Lane and Chesterfield Road – the Right of Way off Holme Lane through the Coffin stile – Holme Lane from the bridge to Taylor's Mill on the right hand side – Four Lanes End to the stables on Wingfield Road – on the bridge at Holme Lane near the river -

b) Parish appearance overview

- i) Dog fouling and Dog Loo Bins urgently needed in the Parish costs from Amber Valley Borough Council
RESOLVED the Clerk is to order a Litter Bin for the locality of Birches Avenue and Wessington Lane Amber Valley Borough Council to site the bin in their preferred site.
- ii) Discuss future village projects (Cllr K Lancaster) (minute 870 Phase 111 Garden and car parking RESOLVED to postpone until phase 11 is in motion (now completed)
RESOLVED the Clerk is to contact L O'beirne from Play Group to ask if she can provide a plan of what they prefer in the garden area they propose and any grants they may have available for the project
- iii) DCC and Community Pay Back clean up hedges and vegetation
The Clerk reported this is in process to send to the Community Pay Back Team
- iv) Condition of Footpath on Chesterfield Road Oakerthorpe
RESOLVED the Clerk is to investigate if there was a 106 agreement attached to the planning approval from Amber Valley Borough Council regarding the new properties built on Melrose Way

c) Additional Street Lighting Holme Lane Update September Agenda

- d) Speeding vehicles on Garner Lane** £8000.00 to £10000.00 – information circulated
RESOLVED the Clerk is to write to Derbyshire County Council stressing the length of time this has been taking and ask for costs specific to each proposed sign, does this include electricity costs and precise locations
- e) RBS accounting software for Parish & Town Councils £295.00 + vat shared cost and £99.00 + vat per year support – September Agenda**
- f) Parish Plan for Parish** Bernard from Ashover will attend at 6.00pm prior to the September meeting to give a presentation **item for report**
- g) DALC subscription** discuss subscription and benefits of membership cost £384.14 the Parish Council are no longer members
RESOLVED To subscribe to DALC
- h) DALC Training for none members** Law and Good Practice for Parish Council various locations - cost per Councillor £65.00
RESOLVED to attend the Law and Good Practice training at a cost of £15.00 per delegate: Somercotes - Cllrs: T Barker, J Else, P Jackson, G Johnston, K Lancaster, C Walden, T Walden and the Clerk – Cllr Scott would attend the Breadshall venue and the Clerk is to contact Cllr P Abbott and V Thorpe to ask if they wish to attend. If the sessions are over subscribed to allow the new Cllrs priority
- i) Email received from Mr Hunt to Cllr P Jackson** re minutes on web site and why the expenses cheques are added together (Cllr P Jackson)
RESOLVED the Clerk is to write to Mr Hunt explaining the minutes are available after they have been approved, the minutes are added to the website through the web designers

administration, the expenses cheques are added together as per minute 1588 q) and invite Mr Hunt to attend any meeting

- j) **Cllr Brown's Notice Board key** could Police use it
RESOLVED the Clerk is to obtain the cost for "Key" and add to the September agenda
- k) **Land at Holme Lane animals loose on the road and static caravan and access gate**
RESOLVED the Clerk is to write to Amber Valley Borough Council stating that the access is being used and there are dates and a witness to support this
- l) **Allotment Lease from AVBC in process - item for report**
- m) **Code of Conduct DVD** circulating
- n) **R Vaughan query regarding HSBC cheque approval**, Council to discuss complaint
RESOLVED the Clerk is to write to Mr R Vaughan thanking him for his assistance and also write to the Councillors with the bank account details for the signatories to attend the bank with the correct proof of identity
- o) **Minute 1867 w) council to discuss why the resolution has not been adhered to by the Clerk. 14th July 2011 agenda only received on 7/7/2011.** Propose to instruct the Clerk to implement the changes in the resolution with immediate effect. (Cllr P Jackson)
RESOLVED the Clerk explained that where possible this will happen but there had been problems with the email and also the two hours per day limit the Clerk's time
- p) **Council to discuss and consider employing a lengthman to keep the village tidy.**
Minute 1880 RESOLVED to spend £3000.00 per annum on employing a lengthman (Cllr P Jackson)
RESOLVED the Clerk is to contact S Leyton and other Councils regarding a lengthman and Councillors will look at areas in the parish and possible requirements
- q) **Letter received from HMRC regarding changed details – previously circulated – item for report**
- r) **AVBC letter received from Mr Grady asking for completed Declaration of Members Interest Forms – item for report**
- s) **Bird Nuisance email** from County Cllr C Jackson **item for report**
- t) **Email received** from Mr Yearsley and Cllr V Thorpe regarding toilets in South Wingfield – **items for information**
- u) **Affordable Housing in the Parish** (Cllr G Johnston)
RESOLVED the Clerk is to contact Amber Valley Borough Council planning and ask if there is a need for affordable housing in the parish
- v) **Installation of 2 full width shelves** in the cupboard assigned for Venture Club usage (Cllr P Jackson)
RESOLVED the Clerk is to contact Loz Phillips to add this to the work to be done with a maximum cost of £50.00

1893. Planning applications and appointment of PC Tree Warden

RESOLVED Mr R Vaughan has agreed to act as Tree Warden on behalf of the Parish Council, the Clerk is to write to Mr R Vaughan to confirm this

No Planning Applications

1894. Finance to agree cheques and sign, the Chair is to initial all invoices to be paid, Finance Report (previously circulated) RESOLVED cheques agreed and signed

1894.1	HSBC Chq No 100354/355/356 Employees Costs	£617.90
1894.2	HSBC Chq No 100357 Mh-p Update web site	£18.00
1894.3	HSBC Chq No 100358 DALC annual subscription (held from May meeting)	£384.14
1894.4	HSBC Chq No 100359 Audit Commission	£342.00
1894.5	HSBC Chq No 100360 Aon Insurance (Christmas Tree, Hub and Lights)	£39.84
1894.6	HSBC Chq No 100361 Mh-p Hosting and Annual domain	£91.18
1894.7	HSBC Chq No 100362 A Jackson cleaning PR Windows	£40.00
1894.8	HSBC Chq No 100363 Green Gardens Direct	£268.75

1894.9	HSBC Chq No 100364	Severn Trent Water P Room	£319.77
1894.10	HSBC Chq No 100365	Viking Assorted cleaning items and ink cartridges	£201.02
1894.11	HSBC Chq No 100366	E-on Electricity P Room	£87.09
1894.12	HSBC Chq No 100367	Clerk's reimbursement for office space and electricity	£185.00
			£2,594.69

1895. **INFORMATION** in the information folder for circulation

PART TWO – CONFIDENTIAL INFORMATION - None

Cllr P Jackson brought a confidential item and made a personal statement concerning his beliefs about the conduct of the Clerk

1896. **Date of next Monthly Parish Council Meeting September 8th 2011 at 7.00pm at the Parish Room - proposed meeting closure 9.30pm
September meeting: prior to the meeting at 6.00pm Bernard from Ashover presentation for a Parish Plan**