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**MINUTES OF THE MONTHLY MEETING HELD IN THE PARISH ROOM**

**ON April 8th 2010**

**THIS MEETING CLOSED AT 8.30pm**

**Present**

Cllrs, N Birkin, P Brown, A Jackson, P Jackson (Chair),  
K Lancaster, A Vaughan, L Vaughan. R Vaughan and  
C Walden

**In attendance**

PCSO Donna Walker and Linda McCormick (Clerk)

**AGENDA**

**Part 1 – NON CONFIDENTIAL INFORMATION**

1599. **To receive apologies for absence** Cllr Thorpe gave apologies via Lynn Watson
1600. **Variation of order of business** if required
1601. **Declaration of member's interests** Cllr P Jackson declared a personal interest in item 8 e) iii)  
– Cllr N Birkin declared a personal interest in item 8 e) ii).
1602. **Public speaking**
- (a) No public in attendance
  - (b) PCSO Donna Shaw reported that there had been just one incident in the Parish.
  - (c) Cllr Thorpe's report previously circulated – County Cllr Jackson unavailable dates –
1603. **To confirm the Non – Confidential Minutes of the Meeting held on March 11<sup>th</sup> 2010 copy attached**
1604. **To consider the Confidential Minutes** none
1605. **To determine which if any from Part 1 of the Agenda should be taken with the public excluded.** None
1606. **Report of the Clerk on:**
- a) **Parish room**
    - i) Marketing updated flyer proof **RESOLVED** to accept the proof and confirm the expenditure of up to £1000 for the flyers and delivery on the May agenda.
    - ii) Polling Station May 6<sup>th</sup> 2010 or June 3<sup>rd</sup> 2010 **RESOLVED** the Clerk is to contact the SW Play Group regarding the date for the use of the Parish Room
    - iii) AVBC Waste removal charges for 2010 **RESOLVED** to accept the quotation from AVBC £139.31 per annum
  - b) **Parish appearance overview**
    - i) Railings on the highway along the river Church Lane SW **RESOLVED** the Clerk is to write to DCC asking for the railings to be repaired stating the concerns of the Councillors and that DCC have repaired these railings in the past and copy to County Cllr C Jackson
    - ii) Network Rail response regarding fencing off Holme Lane SW **RESOLVED** the Clerk is to write to DCC Rights of Way Officer and ask for them to check the fencing along the right of way and the safety.
    - iii) Floral bulbs on entrances to the village and Oakerthorpe Licence application approved by DCC with the condition the Parish Council must use wild flowers **RESOLVED** the Clerk is to contact the contractor to go ahead with the planting of wild flowers and also speak to Taylors Mill regarding their very kind offer of bulbs and if the bulbs could be used in other areas.

- c) **Parish Road Conditions**
  - b) Flashing Speed Safety signs costs and information **RESOLVED** the Clerk is to contact DCC Highways to arrange a site meeting for two areas where the flashing speed signs could be installed – Garner Lane and Church Lane.
  - c) Recording of pot holes and poor road conditions from Cllrs
- d) **Market Place Memorial Plaques quotations agenda item for the May meeting**
- e) **Grant Applications Received:**
  - i) South Wingfield Local History Group request for donation **RESOLVED** to give a donation of £85.00
  - ii) Wood End Centre request for donation **RESOLVED** to give a donation of £85.00
  - iii) South Wingfield Social Venture Club **RESOLVED** to give a donation of £85.00
- f) **Footpaths Inspector public liability RESOLVED** to contact the Footpaths Inspector regarding the public liability insurance.
- g) **Seek Employment Law legal advice with an expenditure of up to £1000.00 RESOLVED** Cllrs Brown, Birkin and Lancaster would contact a solicitor and meet with them for advice.
- h) **DALC Annual Subscription £297.68 and DALC Training Sessions April / May 2010 and Standards for England Compact Report and Evaluation RESOLVED** to subscribe to DALC annual subscription and the Clerk is to read through the Compact Evaluation and report any relevant details.
- i) **Land Registry registering your property agenda item for the May meeting**

1607. **DALC circulars** DALC Circular 17/2010 - DALC Circular 18/2010 Training Course **item for report**

1608. **Planning applications** Planning committee recommendations no applications  
 Planning page can be added to the web site cost to add the page £35.00 + vat and £the service is £260.00 per year **RESOLVED** not to have this added age to the web site but the Clerk is to contact AVBC to ask if a link to AVBC could be added to the SW web site.

1609. **Finance** to agree cheques and sign, the Chair is to initial all invoices to be paid, monthly figures report previously circulated **RESOLVED** the cheques were signed and approved with amendments to the order of the cheques as below.

More cheque Signatories mandate to be signed **RESOLVED** 5 Cllrs signed the mandate form

Finance Committee Meeting date to be decided **RESOLVED** Cllr Brown would offer available dates for the meeting.

Parish Room Rates £46.61 April then 9 monthly payments of £44.00 Total = £442.61 **item for report**

1609.1	HSBC Chq No 100193 / 4 / 5 Employee Costs	£869.39
1609.2	HSBC Chq No 100196 cancelled	00000
1609.3	HSBC Chq No 100197 DALC Training £15.00 X 5 (4 Cllrs and Clerk)	£90.00
1609.4	HSBC Chq No 100198 DALC Subscription	£297.68
1609.5	HSBC Chq No 100199 P Robinson work at the Grip	£80.00
1609.6	HSBC Chq N0 100200 Nisbets Replacement cheque for 100189	£130.44
1609.7	Received Parish Room Hire £561	

## **PART TWO – CONFIDENTIAL INFORMATION**

1610. **Solicitor's letters agenda item for the May meeting.**

1611. **Clerk's contract agenda item for the May meeting.**

1612. **INFORMATION** in the information folder for circulation –

The Big Lunch July 18<sup>th</sup> 2010

Amber Voice Consultation results

Amber Valley CVS Evaluation of Support Services available to third sector organisations

Clerks and Councils Direct magazine

EMDA News

DCC Parish and Town Council Liaison Forum County Hall Matlock April 22<sup>nd</sup> 2010 6.00pm refreshments the meeting starts at 6.30pm the agenda includes Winter Maintenance

NALC Development Strategy and Business Plan 2010 – 2015

1613. **Date of Parish Meeting May 13<sup>th</sup> 2010 at 6.30pm and Parish Council AGM May 13<sup>th</sup> 2010 at 7.00pm at the parish room - proposed meeting closure 9.30pm**