

South Wingfield Parish Council

Clerk to the Council Linda McCormick

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Sept 1st 2011

I hereby give you notice that you are summoned to attend the **Monthly Meeting** of the Parish Council which will be held at the **SOUTH WINGFIELD PARISH ROOM** at **7.00pm** on **September 8th 2011** transact the under mentioned business.

Members are asked to sign the attendance sheet for the meeting and to complete the Declarations of Interest Sheet (if appropriate). These will be available at the meeting.

Yours sincerely *Linda McCormick*, Clerk to the Council)

Prior to the meeting there will be a presentation given from Bernard Everett, Chair of Ashover Parish Plan Volunteer Working Group 6.00pm to 7.00pm

AGENDA

Part 1 – NON CONFIDENTIAL INFORMATION

1. To receive apologies for absence

2. Variation of order of business if required

3. Declaration of member's interests

Please Note:-

- (a) Members must ensure that they complete the Declarations of Interest sheet prior to the start of the meeting and must indicate the action to be taken (i.e. to stay in the meeting, to leave the meeting or to stay in the meeting to make representations and then leave the meeting prior to any consideration or determination of the item) (b) Where a Member indicates that they have a prejudicial interest, and describe the interests, but wish to make representations regarding the item before leaving the meeting, those representations must be made under item (c) of Public Speaking.

The Declarations of Interests will be read out from the Declaration Sheet provided – Members will be asked to confirm that the record is correct.

4. Public speaking

- (a) A period of not more than fifteen minutes will be made available for members of the public and Members of the Council to comment on any matter. Where a Member indicates they have a prejudicial interest, but wish to make representations regarding the item before leaving the meeting, those representations must be made under item (c) below. (If the item to which representations or comment were made by a Member is on the Agenda the Member must declare that interest again and withdraw from the meeting during consideration of that item) (b) If the Police Liaison Officer, a County Council or District Council Member is in attendance they will be given the opportunity to raise any relevant matter. Members of the Council however will restrict Police matters they raise to those relating to South Wingfield Parish. (c) Members declaring a prejudicial interest who wish to make representations or give evidence under the Code of Conduct relating to Agenda items shall do so at this stage.

Any comments or questions cannot be dealt with at this time, however, if the item is on the meeting agenda it can be discussed when arising on the agenda or if not on the meeting agenda can be added to the next meeting agenda. This is due to time constraints for the meeting and also items raised that are not on the meeting agenda cannot be discussed as all parishioners have to be given an opportunity to comment on items should they wish to, if the item is not on the agenda they are at a disadvantage as they would not be aware the item was to be discussed.– **Cllr Thorpe's report circulated**

5. To confirm the Non – Confidential Minutes July 14th and August 11th 2011 previously circulated

6. To confirm the Confidential Minutes Part Two - None

7. To determine which if any from Part 1 of the Agenda should be taken with the public excluded. If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms: -“That in view of the confidential nature of the business about to be transacted it is advisable in the public interest, that the press and public be temporarily excluded and they are instructed to withdraw

8. Report of the Clerk on:

a) Parish room

- i) Laura O'Beirne re garden plan for Play Group

b) Parish appearance overview

Condition of Footpath on Chesterfield Road Oakerthorpe - No 106 agreement with AVA/2011/1167

c) Additional Street Lighting Holme Lane Update

d) Speeding vehicles on Garner Lane £8000.00 to £10000.00 update

e) RBS accounting software for Parish & Town Councils £295.00 + vat shared cost and £99.00 + vat per year support

f) Notice Board key cost

g) Allotment Lease from AVBC in process - item for report

h) Code of Conduct DVD

i) Council to discuss and consider employing a lengthman to keep the village tidy.

Minute 1880 RESOLVED II to spend £3000.00 per annum on employing a lengthman

j) AVBC letter received from Mr Grady asking for completed Declaration of Members Interest Form

k) Affordable Housing in the Parish (Cllr G Johnston) response from Amber Valley Borough Council

l) Condition of Footpath Chesterfield Road Oakerthorpe – No 106 agreement with AVA/2011/1167

m) Disciplinary matters - Report from chairman to parish council as per clerks contract

n) Monitoring Officer Amber Valley Borough Council Training Dates to be discussed

o) Local Planning previously circulated

p) Discuss a meeting about the village event to celebrate the Queen's Diamond Jubilee

q) discuss an autumn newsletter - Councillors please consider and suggest subject matter

9. Planning applications

AVA/2011/0798 Oakerthorpe Manor Dale Hill Oakerthorpe Proposed Orangery To Side Elevation, Demolition And Re-erection Of Garage And New Roof To Stables

TRE/2011/0083 Swallows Nest Cottage Park Cottage 39 Manor Road South Wingfield Fell ash tree

AVA/2011/0818 Land At Hillside Park Hillside Park Oakerthorpe Erection of a residential dwelling on a plot adjacent to No. 5 Hillside Park

10. Finance to agree cheques and sign, the Chair is to initial all invoices to be paid, Finance Report (previously circulated)

10.1	HSBC Chq No 100368/369/370	Employees Costs	£661.10
10.2	HSBC Chq No 100371	McCann Market Place Hub	£2160.00
10.3	HSBC Chq No 100372	Amber Valley Borough Council Copying	£34.18
10.4	D/D E-on Electricity	Parish Room	£129.41
10.5	The Sign Maker	Plaque for Pit Tub	£117.35
			£3,102.04

11. INFORMATION in the information folder for circulation

PART TWO – CONFIDENTIAL INFORMATION - None

12. Date of next Monthly Parish Council Meeting October 13th 2011 at 7.00pm at the Parish Room - proposed meeting closure 9.30pm