

I hereby give you notice that you are summoned to attend the **Monthly Meeting** of the Parish Council which will be held at the **SOUTH WINGFIELD PARISH ROOM** at **7.00pm** on **Thursday September 10th 2009** transact the under mentioned business. Members are asked to sign the attendance sheet for the meeting and to complete the Declarations of Interest Sheet (if appropriate). These will be available at the meeting.

Yours sincerely

Linda McCormick (Clerk to the Council)

## **AGENDA**

1. **APOLOGIES** any Councillor unable to attend any meeting must give their apologies directly to the Clerk
2. **APPROVE AND SIGN THE MINUTES OF THE MEETINGS** Monthly meeting held on August 6th 2009 and amended July 9<sup>th</sup> 2009
3. **DECLARATION OF MEMBERS INTERESTS**  
Please Note:-  

(a) Members must ensure that they complete the Declarations of Interest sheet prior to the start of the meeting and must indicate the action to be taken (i.e. to stay in the meeting, to leave the meeting or to stay in the meeting to make representations and then leave the meeting prior to any consideration or determination of the item)

(b) Where a Member indicates that they have a prejudicial interest, but wish to make representations regarding the item before leaving the meeting, those representations must be made under item (c) of Public Speaking.

The Declarations of Interests will be read out from the Declaration Sheet provided – Members will be asked to confirm that the record is correct.
4. **TO AGREE WHAT ITEMS ARE TO BE DISCUSSED IN CONFIDENTIAL SESSION (UNDER THE PROVISIONS OF PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960**  
If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms: -  
“That in view of the confidential nature of the business about to be transacted it is advisable in the public interest, that the press and public be temporarily excluded and they are instructed to withdraw
5. **VARIATION OF ORDER OF BUSINESS** if required
6. **PUBLIC PARTICIPATION**  

(a) A period of not more than fifteen minutes will be made available for members of the public and Members of the Council to comment on any matter. Where a Member indicates they have a prejudicial interest, but wish to make representations regarding the item before leaving the meeting, those representations must be made under item (c) below. (If the item to which representations or comment were made by a Member is on the Agenda the Member must declare that interest again and withdraw from the meeting during consideration of that item)

(b) If the Police Liaison Officer, a County Council or District Council Member is in attendance they will be given the opportunity to raise any relevant matter. Members of the Council however will restrict Police matters they raise to those relating to South Wingfield Parish.

(c) Members declaring a prejudicial interest who wish to make representations or give evidence under the Code of Conduct relating to Agenda items shall do so at this stage.  
. Any comments or questions cannot be dealt with at this time, however, if the item is on the meeting agenda it can be discussed when arising on the agenda or if not on the meeting agenda can be added to the next meeting agenda. This is due to time constraints for the meeting and also items raised that are not on the meeting agenda cannot be discussed as all parishioners have to be given an opportunity to comment on items should they wish to, if the item is not on the agenda they are at a disadvantage as they would not be aware the item was to be discussed. **Cllr Thorpe's report previously circulated** (The Grip has been cleared of litter as asked of Amber Valley Borough Council in Cllr Thorpe's report)
7. **CLERK'S REPORT – a)** Newsletter for October / November **b)** Letter from Mr Grady regarding dispensations – **c)** Amber Valley Borough Council rates deferral scheme – **c)** Letter received from Mr Grady regarding copies of Solicitors letters sent to him -
8. **PARISH ROOM –**
  - a) To consider the previously circulated general hire agreement for the hire of the Parish Room
  - b) SW Play Group lease to hire the Parish Room signed
  - c) Caretaker position and applications

- d) Marketing the Parish Room decision to make
- e) To discuss in the future an area of garden for seating etc at a cost to the SW Play Group **DEFER** to discuss at a future date
9. **IMPROVING DERBYSHIRE ROADS** notice received from County Cllr Jackson for a new campaign to improve Derbyshire roads
10. **PLANNING APPLICATIONS** Planning committee recommendations
- 10.1 TRE/2009/0452 Amberside Church Lane SW Removal of conifer
- 10.2 AVA/2009/0736 Land Off Inns Lane Inns Lane SW Proposed Equestrian stables
- 10.3 AVA/2009/0702 Garner Lane Farm Garner Lane SW Resubmission of application for Proposed stables, hay barn, tractor and implements store with revised details
- 10.4 AVA/2009/0700 Park Cottage 39 Manor Road SW Erection of detached dwelling house
- 10.5 AVA/2009/0653 69 Church Lane SW Proposed single storey for a domestic kitchen extension to the rear of the house **APPROVED** by AVBC
11. **FINANCE COMMITTEE REPORT** and update on amending signatories for cheque signing and signing the bank mandate
12. **FINANCE** to agree cheques and sign, the Chair is to initial all invoices to be paid, monthly figures report previously circulated
- |      |  |                                      |         |
|------|--|--------------------------------------|---------|
| 12.1 | HSBC Chq No 100139 L McCormick           | Wages and reimbursements             | £632.08 |
| 12.2 | HSBC Chq No 100140 Inland Revenue        | PAYE                                 | £190.08 |
| 12.3 | HSBC Chq No 100141 A Simpson             | Cleaning the Parish Room             | £52.00  |
| 12.4 | HSBC Chq No 100142 AJ Wheatcroft         | Grass cutting Parish Room            | £105.00 |
| 12.5 | HSBC Chq No 100143 L Phillips            | Agreed work to the Parish Room       | £595.00 |
| 12.6 | Received from HMRC reclaimed vat £542.42 |                                      |         |
| 12.7 | Received from Keep Fit £36.00            |                                      |         |
| 12.8 | HSBC Chq No 100144 AV.BC                 | Waste collection service Parish Room | £13.66  |
13. **RAILWAY FENCING** needs replacing
14. **FLOWER TUBS, BEDS FOR THE PARISH** propose for having these items on all the entrances to the parish
15. **PROPOSE TO PURCHASE AN AMPLIFYING SYSTEM AND MICROPHONE AND DIGITAL PROJECTOR** in order that all councillors and audience can clearly hear all conversations and digital presentations would be available quotations received
16. **PARKED VEHICLES ON MANOR ROAD / GARNER LANE BEND** vehicles causing dangerous situations and obstruction
17. **TOILETS VANDALISM AND CLEANING**
18. **THE GRIP AND MARKET PLACE APPEARANCE AND MAINTENANCE**
19. **LITTER PICKING** complaints regarding the litter in the Parish
20. **BLUE BELL PUBLIC HOUSE BOARDED UP UNSIGHTLY IN A CONSERVATION AREA**
21. **AGENDA ITEMS FOR OCTOBER MEETING**
22. **HEDGES, GRASS VERGES, OVERHANGING SHRUBBERY AROUND THE PARISH**
23. **EMPLOYMENT SUB COMMITTEE MEETING DATE TO BE ARRANGED**
24. **INFORMATION**
- 24.1 DALC circular No 44/2009 Swine Flu
- 24.2 DALC circular No 45/2009 Strengthening Local Democracy
- 24.3 DALC circular No 46/2009 Free Energy Audits for Community Buildings
- 24.4 DALC circular No 47/2009 Parish Council Liaison Meeting
- 24.5 World's Biggest Coffee Morning 2009
- 24.6 DALC 63<sup>rd</sup> Annual Dinner
- 24.7 Clerk's & Councils Direct magazine
- 24.8 BT invites you to adopt your local red telephone kiosk
25. **DATE OF MONTHLY MEETING OCTOBER 8th 2009 7.00pm at the parish room - proposed meeting closure – 9.30pm**