

Friday March 5<sup>th</sup> 2010

I hereby give you notice that you are summoned to attend the **Monthly Meeting** of the Parish Council which will be held at the **SOUTH WINGFIELD PARISH ROOM** at **7.00pm** on **March 11th 2010** transact the under mentioned business.

Members are asked to sign the attendance sheet for the meeting and to complete the Declarations of Interest Sheet (if appropriate). These will be available at the meeting.

Yours sincerely

Linda McCormick (Clerk to the Council)

## **AGENDA**

### **Part 1 – NON CONFIDENTIAL INFORMATION**

- 1. To receive apologies for absence**
- 2. Variation of order of business** if required
- 3. Declaration of member's interests**

Please Note:-

**(a)** Members must ensure that they complete the Declarations of Interest sheet prior to the start of the meeting and must indicate the action to be taken (i.e. to stay in the meeting, to leave the meeting or to stay in the meeting to make representations and then leave the meeting prior to any consideration or determination of the item)

**(b)** Where a Member indicates that they have a prejudicial interest, and describe the interests, but wish to make representations regarding the item before leaving the meeting, those representations must be made under item (c) of Public Speaking.

The Declarations of Interests will be read out from the Declaration Sheet provided – Members will be asked to confirm that the record is correct.

### **4. Public speaking**

**(a)** A period of not more than fifteen minutes will be made available for members of the public and Members of the Council to comment on any matter. Where a Member indicates they have a prejudicial interest, but wish to make representations regarding the item before leaving the meeting, those representations must be made under item (c) below. (If the item to which representations or comment were made by a Member is on the Agenda the Member must declare that interest again and withdraw from the meeting during consideration of that item)

**(b)** If the Police Liaison Officer, a County Council or District Council Member is in attendance they will be given the opportunity to raise any relevant matter. Members of the Council however will restrict Police matters they raise to those relating to South Wingfield Parish.

**(c)** Members declaring a prejudicial interest who wish to make representations or give evidence under the Code of Conduct relating to Agenda items shall do so at this stage.

Any comments or questions cannot be dealt with at this time, however, if the item is on the meeting agenda it can be discussed when arising on the agenda or if not on the meeting agenda can be added to the next meeting agenda. This is due to time constraints for the meeting and also items raised that are not on the meeting agenda cannot be discussed as all parishioners have to be given an opportunity to comment on items should they wish to, if the item is not on the agenda they are at a disadvantage as they would not be aware the item was to be discussed. **Cllr Thorpe's report previously circulated – County Cllr Jackson unavailable dates -**

- 5. To confirm the Non – Confidential Minutes of the Meeting held on February 11<sup>th</sup> 2010 copy attached**
- 6. To consider the Confidential Minutes of the Meeting held on February 11<sup>th</sup> 2010 previously circulated**
- 7. To determine which if any from Part 1 of the Agenda should be taken with the public excluded.**  
If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms: -"That in view of the confidential nature of the business about to be transacted it is advisable in

the public interest, that the press and public be temporarily excluded and they are instructed to withdraw

**8. Report of the Clerk on:**

- a) (i) **Parish room Marketing** the Parish Room Blue Frog costs and delivery areas for consideration
- (ii) **Parish room quotation** for removing cupboard and fitting on adjacent wall, make and fit new large cupboard, refit and repair door handle to toilet for disabled, fit 7 soap dispensers £660.00
- (iii) **Parish room urgent work** clearing blocked drains of foreign objects and re-setting from being driven over and posts / fencing to keep the drains free from vehicles driving over them
- b) **Parked vehicles on manor road / garner lane bend** site meeting update
- c) **Floral bulbs on entrances to the village and Oakerthorpe** update
- d) **The grip and market place appearance and maintenance** quotations to consider
- e) **Footpaths Inspector public liability**
- f) **Seek Employment Law legal advice with an expenditure of up to £1000.00** update
- g) **DALC Training Sessions for 2010**
- h) **Possible Future Projects** one project idea received Memorial Plaques in the Market Place
- i) **Three month review of SW Play Group lease** report from the Clerk
- j) **Alfreton & District Rambling Club** small notice for notice boards **item for report**
- k) **South Wingfield Local History Group** request for free use of the Parish Room to assist with fund raising
- l) **Flashing Speed Safety signs costs and information**
- m) **South Wingfield Station and other properties in disrepair** in the Parish
- n) **Drains at the Parish Room** work to be redone
- o) **More cheque Signatories**
- p) **DALC Annual Subscription** £297.68
- q) **Employees payments, PAYE and confidentiality**

**9. DALC circulars** DALC Circular 09/2010 - DALC Circular 10/2010 New Standing Orders Model - DALC Circular 11/2010 - DALC Circular 13/2010 - DALC Circular 14/2010 General Circular –

**10. Planning applications** Planning committee recommendations No new applications at this time

- 11 **Finance** to agree cheques and sign, the Chair is to initial all invoices to be paid, monthly figures report previously circulated
- |      |                            |                      |  |          |
|------|----------------------------|----------------------|--|----------|
| 11.1 | HSBC Chq No 100183         | British Gas          | Gas Parish Room                              | £279.52  |
| 11.2 | HSBC Chq No 100184 / 5 / 6 | Staff wages and PAYE |  | £869.39  |
| 11.3 | HSBC Chq No 100187         | Langley Gates        | Market Place Railings                        | £2467.50 |
| 11.4 | HSBC Chq No 100188         | Viking Direct        | Copier Paper and Ink Cartridges              | £83.20   |
| 11.5 | HSBC Chq No 100189         | Nisbets              | Soap Dispensers and Refills Parish Room      | £130.44  |
| 11.6 | HSBC Chq No 100190         | AVBC                 | Christmas Tree                               | £423.00  |
| 11.7 | HSBC Chq No 100191         | SLCC                 | Annual Subscription (shared)                 | £33.60   |
| 11.8 | Received Parish Room Hire  | £850.00              |  |          |
| 11.9 | HSBC Chq No 100192         | N Simpson            | Drains and toilets re-setting and unblocking | £300.00  |
- 12 **Parish appearance overview**
- a) railings on the highway along the river Church Lane SW **item for report**
  - b) Network Rail response regarding fencing off Holme Lane SW

13 **Parish Road Conditions**

**PART TWO – CONFIDENTIAL INFORMATION**

14 **Solicitor's letters**

15 **Clerk's contract**

16 **INFORMATION** in the information folder for circulation –

Derbyshire Constabulary Have Your Say  
DCC Derbyshire Community Climate Action Conference  
SLCC Branch Newsletter  
Marshalls Driveway Legislation  
The Playing Field Newsletter  
Safer Derbyshire Magazine  
Charles Lawrence Tennis Courts and Multi Games Court  
The Children's Playground Co Ltd  
Wicksteed Playscapes - Adventure Playgrounds  
Lightman Shelters  
Rekk youth shelter  
ROSPA Play Safety  
Derwent Valley Line Guide to timetable and days out

17 **Date of monthly meeting April 8<sup>th</sup> 2010 7.00pm at the parish room - proposed meeting closure 9.30pm**