

I hereby give you notice that you are summoned to attend the **Monthly Meeting** of the Parish Council which will be held at the **SOUTH WINGFIELD PARISH ROOM at 7.00pm on Thursday July 9th 2009** transact the under mentioned business. Members are asked to sign the attendance sheet for the meeting and to complete the Declarations of Interest Sheet (if appropriate). These will be available at the meeting.

Yours sincerely

*Linda McCormick* (Clerk to the Council)

## **AGENDA**

1. **APOLOGIES** any Councillor unable to attend any meeting must give their apologies directly to the Clerk
2. **APPROVE AND SIGN THE MINUTES OF THE MEETINGS** Monthly meeting held on June 11<sup>th</sup> 2009 and EGM held on July 2<sup>nd</sup> 2009
3. **DECLARATION OF MEMBERS INTERESTS**  
Please Note:-
  - (a) Members must ensure that they complete the Declarations of Interest sheet prior to the start of the meeting and must indicate the action to be taken (i.e. to stay in the meeting, to leave the meeting or to stay in the meeting to make representations and then leave the meeting prior to any consideration or determination of the item)
  - (b) Where a Member indicates that they have a prejudicial interest, but wish to make representations regarding the item before leaving the meeting, those representations must be made under item (c) of Public Speaking.The Declarations of Interests will be read out from the Declaration Sheet provided – Members will be asked to confirm that the record is correct.
4. **TO AGREE WHAT ITEMS ARE TO BE DISCUSSED IN CONFIDENTIAL SESSION (UNDER THE PROVISIONS OF PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960**  
If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms: -

“That in view of the confidential nature of the business about to be transacted it is advisable in the public interest, that the press and public be temporarily excluded and they are instructed to withdraw
5. **VARIATION OF ORDER OF BUSINESS** if required
6. **PUBLIC PARTICIPATION**
  - (a) A period of not more than fifteen minutes will be made available for members of the public and Members of the Council to comment on any matter. Where a Member indicates they have a prejudicial interest, but wish to make representations regarding the item before leaving the meeting, those representations must be made under item (c) below. (If the item to which representations or comment were made by a Member is on the Agenda the Member must declare that interest again and withdraw from the meeting during consideration of that item)
  - (b) If the Police Liaison Officer, a County Council or District Council Member is in attendance they will be given the opportunity to raise any relevant matter. Members of the Council however will restrict Police matters they raise to those relating to South Wingfield Parish. **Cllr Thorpe’s report previously circulated**
  - (c) Members declaring a prejudicial interest who wish to make representations or give evidence under the Code of Conduct relating to Agenda items shall do so at this stage.  
. Any comments or questions cannot be dealt with at this time, however, if the item is on the meeting agenda it can be discussed when arising on the agenda or if not on the meeting agenda can be added to the next meeting agenda. This is due to time constraints for the meeting and also items raised that are not on the meeting agenda cannot be discussed as all parishioners have to be given an opportunity to comment on items should they wish to, if the item is not on the agenda they are at a disadvantage as they would not be aware the item was to be discussed.
7. **CLERK’S REPORT – a)** Invitation to attend the Sherwood Foresters Western Front Memorial unveiling in Ypres – **b)** North East Derbyshire District Council Climate Change and Renewable Energy – **c)** Allianz Insurance have increased the buildings replacement for the Parish Room insurance by 6% this year to £221,380.75 -
8. **ZION CHAPEL JULY 17 18 19 FLOWER FESTIVAL**  
**Recommendation** to spend £20.00 on flowers for the Parish Councils display
9. **PARISH ROOM** – Recommendations from the Working Party held on June 18th 2009 at the Parish Room

- a) To consider the Marketing the Parish Room proposal from Kirsty Harden (previously circulated)
- b) To re-open and establish open discussions with the Pre-school regarding coming back to the Parish Room, the Clerk has emailed Lynsey Bishop asking when she would like to view the Parish Room
- c) Application to hire form, hire agreement and terms and conditions forms  
**Recommendation** from the Working Party to consider the new form
- d) Caretaker position
- e) New regular user of the Parish Room Jujitsu Class to start in a few weeks
- f) Parish Room guttering hanging down the Clerk has asked Loz Phillips to repair

**10. PLANNING APPLICATIONS** Planning committee recommendations

- 10.1 AVA/2009/0561 Outbuildings at Coalburn Farm Park Lane Wingfield Park Conversion of farm building into residential use with garden and new vehicular access (Resubmission)
- 10.2 AVA/2009/0560 49 Birches Lane SW To demolish existing outhouse and erect a single storey extension
- 10.3 AVA/2009/0533 Highfield House Wingfield Road Proposed side extension and single storey rear and side extension
- 10.4 AVA/2009/0520 Dingle Farm Lynham Road SW Proposed two storey extension and single storey rear and side access
- 10.5 AVA/2009/0443 Garner Lane Farm Garner Lane SW Proposed stables, hay barn, tractor and implements store

**11. FINANCE** to agree cheques and sign, the Chair is to initial all invoices to be paid, monthly figures report and sign Audit Form –

11.1	HSBC Chq No 100118 L McCormick	Wages and reimbursements	£633.59
11.2	HSBC Chq No 000000 Inland Revenue	PAYE (£190.08 deduct from overpayment)	£00.00
11.3	HSBC Chq No 100119 A Simpson	Cleaning the Parish Room	£52.00
11.4	HSBC Chq No 100120 AJ Wheatcroft	Grass Cutting X 3 at the Parish Room	£105.00
11.5	HSBC Chq No 100121 Allianz Insurance	Extra Premium for Fidelity Guarantee	£49.87
11.6	HSBC Chq No 100122 J Radford	Locum Clerk Attendance and Mileage	£58.50
11.7	HSBC Chq No 100123 DALC	Law and Good Practice £15.00 X 6	£90.00
11.8	HSBC Chq No 100124 AV.BC	Waste collection service Parish Room	£13.66
11.9	<b>Received Derbyshire County Council MMA £494.00</b>		
11.10	<b>D/D Amber Valley Borough Council Rates</b>		<b>£53.00</b>
11.11	<b>HSBC Chq No 100125G Taylor</b>	<b>Locum Clerk Attendance and Mileage</b>	<b>£81.09</b>
11.12	<b>HSBC Chq No 100126 Mh-p</b>	<b>Website building</b>	<b>£879.75</b>

**12. WAR MEMORIAL PLAQUES TO BE DISPLAYED IN THE MARKET PLACE**

**13. FLOWER TUBS FOR THE PARISH**

**14. PROPOSE TO PURCHASE AN AMPLIFYING SYSTEM AND MICROPHONE AND DIGITAL PROJECTOR** in order that all councillors and audience can clearly hear all conversations and digital presentations would be available

**15. RAILINGS REQUIRE WORK NEAR THE RIVER BIRCHES LANE**

**16. WEBSITE IS NOW LIVE** item for report

**17. RECONSIDER AUGUST MEETING WHERE PREVIOUSLY RESOLVED NOT TO HOLD AN AUGUST MEETING** note, the Clerk will be away from August 12<sup>th</sup> 2009 but could attend a meeting held before this or after August 29<sup>th</sup> 2009

**18. DISCUSS DATES FOR FIVE COUNCILLORS AND THE CLERK TO ATTEND TRAINING** with the monitoring officer of amber valley borough council the rest of the Councillors are invited to attend

**19. PLANNING AID SEMINAR**

**20. WHO CHECKS RECEIPTS AND PAYMENTS MADE BY THE PARISH COUNCIL?** Note, all invoices and receipts are brought to each meeting and the Internal Auditor checks the accounts which are then sent to the District Auditor

**21. BUSHES AND BRAMBLES PROTRUDING THE FOOTPATH ON ROCKS CORNER DANGEROUS FOR PEDESTRIANS** County Cllr Jackson has informed Environmental Services

22. **PROPOSAL THAT ANY COUNCILLOR TRAINING, FOR DALC MINIMAL COST TRAINING SESSIONS, THAT THE CLERK OR COUNCILLORS WISH TO ATTEND**, are deducted from the training budget figure until exhausted, without the need for further resort for permission from the full Parish Council (Proposed by Cllr Walden)
23. **DOG POOH BINS IN THE PARISH**
24. **RIVER NEEDS TIDYING, GRASS AND VEGETATION OVERGROWN CHURCH LANE NEAR THE BRIDGE** this restricts the visual sight line causing a problem for drivers and looks very untidy
25. **FLOODING ON CHURCH LANE** after reports and concerns from a parishioner the Clerk had contacted all the relevant authorities and County Cllr Jackson is arranging a Flood Fair at the Church inviting all the relevant authorities and parishioners and others will be welcome and notices and leaflets will be distributed to advertise the event.
25. **AGENDA ITEMS FOR AUGUST MEETING**
26. **INFORMATION**
  - 26.1 North East Derbyshire Development Framework
  - 26.2 DALC circular 26/2009 Availability of Locum Clerks and Internal Auditors, (previously circulated)
  - 26.3 DALC circular 27/2009 General Circular, previously circulated
  - 26.4 DALC circular 28/2009 Derbyshire County Training Partnership, (previously circulated)
  - 26.5 DALC circular 29/2009 Free Energy Audits for Community Buildings, (previously circulated)
  - 26.6 DALC circular 30/2009 VAT Workshops and Training, (previously circulated)
  - 26.7 DALC circular 31/2009 Training Course Responding to a Planning Application, (previously circulated)
  - 26.8 DALC circular 32/2009 General Circular, (previously circulated)
  - 26.9 DALC circular 33/2009 General Circular, (previously circulated)
  - 26.10 Clerk's and Council's Direct
  - 26.11 LCR magazine
  - 26.12 EMDA News
27. **DATE OF MONTHLY MEETING AUGUST TBC 2009 7.00pm at the parish room - proposed meeting closure – 9.30pm**