

I hereby give you notice that you are summoned to attend the **Monthly Meeting** of the Parish Council which will be held at the **SOUTH WINGFIELD PARISH ROOM** at **7.00pm** on **January 14<sup>th</sup> 2010** transact the under mentioned business.

Members are asked to sign the attendance sheet for the meeting and to complete the Declarations of Interest Sheet (if appropriate). These will be available at the meeting.

Yours sincerely

Linda McCormick (Clerk to the Council)

## **AGENDA**

1. **APOLOGIES**
2. **APPROVE AND SIGN THE MINUTES OF THE MEETINGS** Monthly meeting held on December 10th 2009
3. **DECLARATION OF MEMBERS INTERESTS**  
Please Note:-  

(a) Members must ensure that they complete the Declarations of Interest sheet prior to the start of the meeting and must indicate the action to be taken (i.e. to stay in the meeting, to leave the meeting or to stay in the meeting to make representations and then leave the meeting prior to any consideration or determination of the item)

(b) Where a Member indicates that they have a prejudicial interest, but wish to make representations regarding the item before leaving the meeting, those representations must be made under item (c) of Public Speaking.

The Declarations of Interests will be read out from the Declaration Sheet provided – Members will be asked to confirm that the record is correct.
4. **TO AGREE WHAT ITEMS ARE TO BE DISCUSSED IN CONFIDENTIAL SESSION (UNDER THE PROVISIONS OF PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960** Recommend items **21, 22**  
If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms: -  

“That in view of the confidential nature of the business about to be transacted it is advisable in the public interest, that the press and public be temporarily excluded and they are instructed to withdraw
5. **VARIATION OF ORDER OF BUSINESS** if required
6. **PUBLIC PARTICIPATION**  

(a) A period of not more than fifteen minutes will be made available for members of the public and Members of the Council to comment on any matter. Where a Member indicates they have a prejudicial interest, but wish to make representations regarding the item before leaving the meeting, those representations must be made under item (c) below. (If the item to which representations or comment were made by a Member is on the Agenda the Member must declare that interest again and withdraw from the meeting during consideration of that item)

(b) If the Police Liaison Officer, a County Council or District Council Member is in attendance they will be given the opportunity to raise any relevant matter. Members of the Council however will restrict Police matters they raise to those relating to South Wingfield Parish.

(c) Members declaring a prejudicial interest who wish to make representations or give evidence under the Code of Conduct relating to Agenda items shall do so at this stage.  
. Any comments or questions cannot be dealt with at this time, however, if the item is on the meeting agenda it can be discussed when arising on the agenda or if not on the meeting agenda can be added to the next meeting agenda. This is due to time constraints for the meeting and also items raised that are not on the meeting agenda cannot be discussed as all parishioners have to be given an opportunity to comment on items should they wish to, if the item is not on the agenda they are at a disadvantage as they would not be aware the item was to be discussed. **Cllr Thorpe's report previously circulated**
7. **CLERK'S REPORT**
8. **PARISH ROOM –**
  - a) Marketing the Parish Room decision to make
  - b) Deputy Caretaker facility if Caretaker is away
  - c) To discuss in the future an area of garden for seating etc at a cost to the SW Play Group **DEFER** to discuss at a future date
  - d) Caretaker duties

e) Polling Station booking by Amber Valley Borough Council date to be confirmed, possible March 25<sup>th</sup> 2010

9. **DISCLOSURE OF INTERESTS AT MEETINGS item for report**

10. **PLANNING APPLICATIONS** Planning committee recommendations No new applications at this time

AVA/2009/1040 Coalburn Farm Park Lane Wingfield Park Alfreton Derbyshire DE55 7LU  
Removal of condition 3 of previously approved planning application AVA/2004/1204  
**Approved by AVBC**

TRE/2009/0499 Park Cottage 39 Manor Road South Wingfield Alfreton Derbyshire DE55 7NH  
Fell Ash tree, replace with Holly tree. **Approved by AVBC**

TRE/2009/0471 Wingfield Manor, Manor Road South Wingfield Alfreton Derbyshire DE55 7NH  
Removal of branches and dead wood from leaning walnut tree **APPROVED by AVBC**

AVA/2009/0700 Park cottage 39 Manor Road SW erection of detached dwelling house **Approved by AVBC**

11. **FINANCE** to agree cheques and sign, the Chair is to initial all invoices to be paid, monthly figures report previously circulated **Precept 2010 /2011** recommendation from the Finance Committee

11.1	HSBC Chq No 100167 L McCormick	Wages and reimbursements	£629.97
11.2	HSBC Chq No 100168 Inland Revenue	PAYE	£190.08
11.3	HSBC Chq No 100169 A Simpson	Cleaning the Parish Room	£26.00
11.4	HSBC Chq No 100170 Andrew Coleman	Drains at Parish Room	£40.00
11.5	HSBC Chq No 100171 Baileys Printers	Newsletter printing	£274.00
11.6	HSBC Chq No 100172 PJ Cooper	PAT test kettles, install/supply hand dryer	£220.00
11.7	HSBC Chq No 100173 C Priest	Delivering Newsletter	£25.00
11.8	Received from Derbyshire Police	£750.00 6 months room hire	
11.9	Received from Lloyds from shares not taken up sale	£35.67	
11.10	HSBC Chq No 100174 AVBC Waste removal Parish Room		£13.66
11.11	AVBC DD Rates for Parish Room	£44.14	
11.12	HEBC Chq No 100175 Severn Trent Water Parish Room		£224.66
11.13	Received from SW WI hire of Parish Room		£18.00

12. **RAILWAY FENCING** needs replacing, photographs to be received from Cllr Lancaster

13. **FLORAL BULBS ON ENTRANCES TO THE VILLAGE AND OAKERTHORPE** awaiting licence Taylor's Mill have very kindly offered to buy the bulbs required **item for report**

14. **PROPOSE TO PURCHASE AN AMPLIFYING SYSTEM AND MICROPHONE AND DIGITAL PROJECTOR** in order that all councillors and audience can clearly hear all conversations and digital presentations awaiting quotations

15. **PARKED VEHICLES ON MANOR ROAD / GARNER LANE BEND** update

16. **TRAINING SESSIONS and COSTS**

17. **THE GRIP AND MARKET PLACE APPEARANCE AND MAINTENANCE** awaiting quotations

18. **RAILINGS FOR THE MARKET PLACE** to be installed in the New Year **item for report**

19. **DONATIONS / GRANTS** to outside groups

20. **HEDGES, GRASS VERGES, OVERHANGING SHRUBBERY AROUND THE PARISH**

21. **SOLICITOR'S LETTERS**

22. **CLERK'S CONTRACT**

23. **AGENDA ITEMS FOR FEBRUARY 2010 MEETING**

24. **INFORMATION**

Ability Net  
East Midlands Development Agency  
ICCM Newsletter  
AVBC Winter Warmth Information

25. **DATE OF MONTHLY MEETING FEBRUARY 11<sup>th</sup> 2010 7.00pm at the parish room - proposed meeting closure – 9.30pm**