

I hereby give you notice that you are summoned to attend the **Monthly Meeting** of the Parish Council which will be held at the **SOUTH WINGFIELD PARISH ROOM** at **7.00pm** on **January 12th 2012** transact the under mentioned business. Members are asked to sign the attendance sheet for the meeting and to complete the Declarations of Interest Sheet (if appropriate). These will be available at the meeting.

Yours sincerely *Linda McCormick* Clerk to the Council)

AGENDA

Part 1 – NON CONFIDENTIAL INFORMATION

1. To receive apologies for absence

2. Variation of order of business if required

3. Declaration of member's interests

Please Note:-

(a) Members must ensure that they complete the Declarations of Interest sheet prior to the start of the meeting and must indicate the action to be taken (i.e. to stay in the meeting, to leave the meeting or to stay in the meeting to make representations and then leave the meeting prior to any consideration or determination of the item) **(b)** Where a Member indicates that they have a prejudicial interest, and describe the interests, but wish to make representations regarding the item before leaving the meeting, those representations must be made under item **(c)** of Public Speaking.

The Declarations of Interests will be read out from the Declaration Sheet provided – Members will be asked to confirm that the record is correct.

4. Public speaking

(a) A period of not more than fifteen minutes will be made available for members of the public and Members of the Council to comment on any matter. Where a Member indicates they have a prejudicial interest, but wish to make representations regarding the item before leaving the meeting, those representations must be made under item **(c)** below. (If the item to which representations or comment were made by a Member is on the Agenda the Member must declare that interest again and withdraw from the meeting during consideration of that item) **(b)** If the Police Liaison Officer, a County Council or District Council Member is in attendance they will be given the opportunity to raise any relevant matter. Members of the Council however will restrict Police matters they raise to those relating to South Wingfield Parish. **(c)** Members declaring a prejudicial interest who wish to make representations or give evidence under the Code of Conduct relating to Agenda items shall do so at this stage. Any comments or questions cannot be dealt with at this time, however, if the item is on the meeting agenda it can be discussed when arising on the agenda or if not on the meeting agenda can be added to the next meeting agenda. This is due to time constraints for the meeting and also items raised that are not on the meeting agenda cannot be discussed as all parishioners have to be given an opportunity to comment on items should they wish to, if the item is not on the agenda they are at a disadvantage as they would not be aware the item was to be discussed.– **Cllr Thorpe's report circulated**

5. To confirm the Non – Confidential minutes of the 10th November Monthly meeting with amendment, to confirm the Non-Confidential minutes of the 8th December Monthly meeting

6. To confirm the Confidential Minutes Part Two – 10th November Monthly meeting, to confirm the Confidential Minutes Part Two – 8th December Monthly meeting

7. To determine which if any from Part 1 of the Agenda should be taken with the public excluded. If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms: -"That in view of the confidential nature of the business about to be transacted it is advisable in the public interest, that the press and public be temporarily excluded and they are instructed to withdraw

8. Report of the Clerk on:

a) Parish room

- i) Laura O'Beirne re garden plan for Play Group (Laura is working on this)
- ii) Broken key safe lock and Caretaker

b) Parish appearance overview

Resolved to spend up to £3,000 engaging the services of a Contractor to keep the village tidy

- i) Contractor re cleaning the Parish

c) Additional Street Lighting Holme Lane information circulated round Cllrs

d) Speeding vehicles on Garner Lane update

- e) **Code of Conduct DVD still** circulating round Cllrs
- f) **Email received from Mr. Hobson**
- g) **Derbyshire County Council Winter Service Scheme – Resolved that Mr. D. Barker would be the volunteer Snow Warden and agreed expenditure of up to £4,000 for necessary costs**
 - i) Grit Bin update
- h) **Assigned Allotment Lease from SWPC to the Allotment Association**
- i) **Amber Valley School Sport Partnership – requesting a grant of £500**
- j) **Plastic bollards that have appeared on the grass verge outside the 2 new properties on High Road (P Jackson)**
- k) **Queen’s Diamond Jubilee Celebration (Cllr Lancaster)**
- l) **CPRE Planning explained**
- m) **Revised Policy for the Management of Motorised Vehicles in the Countryside survey**
- n) **Thank you card and spend up to £50 on a restaurant meal voucher for Mr. & Mrs. I. Bowler**
- o) **Constituency Boundary changes**
- p) **Grievance Process (Cllr Johnston)**
- q) **Letters to J Grady and Leader of Amber Valley Borough Council (Cllr Johnston)**

9. Planning applications

TRE/2011/0140	Remove beech tree and remove one lower branch from pine All Saints Church Holme Lane South Wingfield (The Tree Warden has no comments)
AVA/2011/1158	Grass Cottage High Road South Wingfield – Conversion of approved garage into Granny Annexe
AVA/2011/1151	South Wingfield and District Social Club 43 High Road South Wingfield – Time extension application for AVA/2008/1284
AVA/2011/1137	8 Linbery Close Oakerthorpe Alfreton – Proposed rear extension and side garage
TRE/2012/0145	The Garden 1 Manor Road South Wingfield – Fell birch and conifer trees (The Tree Warden has no comments)
TRE/2012/0001	The Garden 1 Manor Road South Wingfield – Fell birch and conifer tree (The Tree Warden has no comments)

10. Finance : Recommendations from the Finance Committee. To agree cheques and sign, the Chair is to initial all invoices to be paid, Finance Report (previously circulated) and the **Precept form to be signed.** Cllr Abbott to confirm Clerks back pay calculations. Finance Risk Management

10.1	HSBC Chq No 100400/01/02	Employees Costs / Re-imbursments / PAYE	£908.78
10.2	HSBC Chq No 100403	Clerk’s Reinstated Back Pay Hours / PAYE	£2385.71
10.3	HSBC Chq No 100404	A Jackson – Window cleaning of Parish Room	£20.00
10.4	HSBC Chq No 100405	AVBC – South Wingfield Parish Christmas Tree	£812.12
10.5	HSBC Chq No 100406	AVBC – Pest Control Treatment on 9/11/11	£12.00
10.6	HSBC Chq No 100407	Wingfield Landscapes	£120.00
10.7	HSBC Chq No 100408	C Dibb – Fitting of engraved plate to coal truck	£75.00
10.8	HSBC Chq No 100409	D Barker – purchase of a wheel barrow	£25.00
10.9	DD	E-on (electricity)	£204.00
			£4562.61

11. Grants and Applications received to date – The New over 60’s Club (Susan Durrant), South Wingfield Venture Club (Paul Jackson), Queen’s Diamond Jubilee Celebration (Catherine Lancaster)

12. INFORMATION in the information folder for circulation

PART TWO – CONFIDENTIAL INFORMATION -

13. Report from Employment Working Party Group (Cllr Johnston)

14. Presentation of a disciplinary letter to the Parish Council in respect of the Clerk Mrs Linda McCormick in accordance with terms of the current contract between South Wingfield Parish Council and Mrs Linda McCormick (Cllr P Jackson)

15. Date of next Monthly Parish Council Meeting February 9th 2012 at 7.00pm at the Parish Room - proposed meeting closure 9.30pm