

I hereby give you notice that you are summoned to attend the **Monthly Meeting** of the Parish Council which will be held at the **SOUTH WINGFIELD PARISH ROOM** at **7.00pm** on **February 11th 2010** transact the under mentioned business.

Members are asked to sign the attendance sheet for the meeting and to complete the Declarations of Interest Sheet (if appropriate). These will be available at the meeting.

Yours sincerely

Linda McCormick (Clerk to the Council)

AGENDA

Part 1 – NON CONFIDENTIAL INFORMATION

1. **To receive apologies for absence**
2. **Variation of order of business** if required
3. **Declaration of member's interests**

Please Note:-

(a) Members must ensure that they complete the Declarations of Interest sheet prior to the start of the meeting and must indicate the action to be taken (i.e. to stay in the meeting, to leave the meeting or to stay in the meeting to make representations and then leave the meeting prior to any consideration or determination of the item)

(b) Where a Member indicates that they have a prejudicial interest, and describe the interests, but wish to make representations regarding the item before leaving the meeting, those representations must be made under item (c) of Public Speaking.

The Declarations of Interests will be read out from the Declaration Sheet provided – Members will be asked to confirm that the record is correct.

4. **Public speaking**

(a) A period of not more than fifteen minutes will be made available for members of the public and Members of the Council to comment on any matter. Where a Member indicates they have a prejudicial interest, but wish to make representations regarding the item before leaving the meeting, those representations must be made under item (c) below. (If the item to which representations or comment were made by a Member is on the Agenda the Member must declare that interest again and withdraw from the meeting during consideration of that item)

(b) If the Police Liaison Officer, a County Council or District Council Member is in attendance they will be given the opportunity to raise any relevant matter. Members of the Council however will restrict Police matters they raise to those relating to South Wingfield Parish.

(c) Members declaring a prejudicial interest who wish to make representations or give evidence under the Code of Conduct relating to Agenda items shall do so at this stage.

Any comments or questions cannot be dealt with at this time, however, if the item is on the meeting agenda it can be discussed when arising on the agenda or if not on the meeting agenda can be added to the next meeting agenda. This is due to time constraints for the meeting and also items raised that are not on the meeting agenda cannot be discussed as all parishioners have to be given an opportunity to comment on items should they wish to, if the item is not on the agenda they are at a disadvantage as they would not be aware the item was to be discussed. **Cllr Thorpe's report previously circulated**

5. **To confirm the Non – Confidential Minutes of the Meeting held on January 14th 2010 copy attached**
6. **To consider the Non – Confidential Minutes** if required
7. **To determine which if any from Part 1 of the Agenda should be taken with the public excluded.**
If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms: -"That in view of the confidential nature of the business about to be transacted it is advisable in the public interest, that the press and public be temporarily excluded and they are instructed to withdraw

8. **Report of the Clerk on:**
- a) **Parish room**
 - i) Marketing the Parish Room Blue Frog proof for consideration
 - ii) Deputy Caretaker facility if Caretaker is away
 - iii) Caretaker duties
 - b) **Parked vehicles on manor road / garner lane bend** update
 - c) **Floral bulbs on entrances to the village and Oakerthorpe** update
 - d) **The grip and market place appearance and maintenance** awaiting quotations
 - e) **Footpaths Inspector public liability or employment**
 - f) **Donations / grants to outside groups**
 - g) **Seek Employment Law legal advice with an expenditure of up to £1000.00**
 - h) **Training Sessions January and 2010**
 - i) **Possible Future Projects** one project idea received Memorial Plaques in the Market Place
 - j) **Results of consultation regarding toilets and bus shelter on Church Lane**
 - k) **Clerk's electrical equipment at home needs PAT testing for South Wingfield Parish Council insurance**
 - l) **Three month review of SW Play Group lease**
9. **DALC circulars DALC Circular 01/2010 Index of 2009 circulars - DALC Circular 02/2010 Members of Town and Parish Council meetings - DALC Circular 03/2010 Police Matters - DALC Circular 04/2010 Additional Training 2010-01-30 - DALC Circular 05/2010 General Circular - DALC Circular 06/2010 Local Council Review subscriber form - DALC Circular 07/2010 Level of Burial Fees (England) recommendations - DALC Circular 08/2010 Important Clerk's cannot be employed on a self employed basis**
10. **Planning applications** Planning committee recommendations No new applications at this time
- AVA/2009/1081 Playground R/O 73 - 79 Parks Avenue South Wingfield
Removal of existing metal/timber playground equipment and replacement with new style equipment in metal/rubber/rope **Approved by AVBC**
- AVA/2009/1040 Coalburn Farm Park Lane Wingfield Park 7LU Removal of condition 3 of previously approved planning application AVA/2004/1204 **Approved by AVBC**
- 11 **Finance** to agree cheques and sign, the Chair is to initial all invoices to be paid, monthly figures report previously circulated
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| 11.1 | HSBC Chq No 100176 L McCormick | Wages and reimbursements | £644.02 |
| 11.2 | HSBC Chq No 100177 Inland Revenue | PAYE | £190.02 |
| 11.3 | HSBC Chq No 100178 A Simpson | Cleaning the Parish Room | £52.00 |
| 11.4 | HSBC Chq No 100179 E-on | Electricity at Parish Room | £128.22 |
| 11.5 | Received from SW Play Group for hire of Parish Room | £915.00 | |
| 11.6 | HSBC Chq No 100180 AVBC Waste removal Parish Room | | £13.66 |
| 11.7 | HSBC Chq No 100181 Beachcroft Solicitors Professional Fees | | £86.48 |
| 11.8 | HSBC Chq No 100182 R Woodhouse | Caretaker | £30.00 |
- 12 **Parish appearance overview**
- 13 **Parish Road Conditions**

PART TWO – CONFIDENTIAL INFORMATION

- 14 **Solicitor's letters**
- 15 **Clerk's contract**
- 16 **INFORMATION** in the information folder for circulation
DCC Countryside Events -The Clerk magazine - Clerk and Councils Direct - Amber Valley Community Sector News -Energy and Climate Change Committee Oral Evidence Programme National Policy Statements – East Midlands Fire and Rescue control centre - Derbyshire Biodiversity News - Community Climate Change Action Events - ACID (Archaeology and Conservation in Derbyshire) magazine
- 17 **Date of monthly meeting March 11th 2010 7.00pm at the parish room - proposed meeting closure 9.30pm**