

I hereby give you notice that you are summoned to attend the **Monthly Meeting** of the Parish Council which will be held at the **SOUTH WINGFIELD PARISH ROOM** at **7.00pm** on **February 9th 2012** transact the under mentioned business. Members are asked to sign the attendance sheet for the meeting and to complete the Declarations of Interest Sheet (if appropriate). These will be available at the meeting.

Yours sincerely *Linda McCormick* Clerk to the Council)

AGENDA

Part 1 – NON CONFIDENTIAL INFORMATION

1. To receive apologies for absence

2. Variation of order of business if required

3. Declaration of member's interests

Please Note:-

(a) Members must ensure that they complete the Declarations of Interest sheet prior to the start of the meeting and must indicate the action to be taken (i.e. to stay in the meeting, to leave the meeting or to stay in the meeting to make representations and then leave the meeting prior to any consideration or determination of the item) **(b)** Where a Member indicates that they have a prejudicial interest, and describe the interests, but wish to make representations regarding the item before leaving the meeting, those representations must be made under item **(c)** of Public Speaking.

The Declarations of Interests will be read out from the Declaration Sheet provided – Members will be asked to confirm that the record is correct.

4. Public speaking

(a) A period of not more than fifteen minutes will be made available for members of the public and Members of the Council to comment on any matter. Where a Member indicates they have a prejudicial interest, but wish to make representations regarding the item before leaving the meeting, those representations must be made under item **(c)** below. (If the item to which representations or comment were made by a Member is on the Agenda the Member must declare that interest again and withdraw from the meeting during consideration of that item) **(b)** If the Police Liaison Officer, a County Council or District Council Member is in attendance they will be given the opportunity to raise any relevant matter. Members of the Council however will restrict Police matters they raise to those relating to South Wingfield Parish. **(c)** Members declaring a prejudicial interest who wish to make representations or give evidence under the Code of Conduct relating to Agenda items shall do so at this stage. Any comments or questions cannot be dealt with at this time, however, if the item is on the meeting agenda it can be discussed when arising on the agenda or if not on the meeting agenda can be added to the next meeting agenda. This is due to time constraints for the meeting and also items raised that are not on the meeting agenda cannot be discussed as all parishioners have to be given an opportunity to comment on items should they wish to, if the item is not on the agenda they are at a disadvantage as they would not be aware the item was to be discussed. – **Cllr Thorpe's report circulated**

5. To confirm the Non – Confidential minutes of the 10th November Monthly meeting with further amendment and the non confidential minutes of January 12th 2012 monthly meeting

6. To confirm the Confidential Minutes Part Two – 12th January 2012 Monthly meeting

7. To determine which if any from Part 1 of the Agenda should be taken with the public excluded. If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms: -“That in view of the confidential nature of the business about to be transacted it is advisable in the public interest, that the press and public be temporarily excluded and they are instructed to withdraw

8. Report of the Clerk on:

a) Parish room

- i) Laura O'Beirne re garden plan for Play Group (Laura is working on this)
- ii) Opening and closing Parish Room for casual users / private parties
- iii) South Wingfield Play Group afternoon sessions payment
- iv) Rubbish from brick store

b) Parish appearance overview

Resolved to spend up to £3,000 engaging the services of a Contractor to keep the village tidy

- i) Contractor re cleaning the Parish (Cllrs to report re suitable contractors)

- c) **Additional Street Lighting Holme Lane** information circulated round Cllrs
- d) **DCC Street Lighting switch off at 12.00 midnight** (Cllr V Thorpe)
- e) **Lack of Street Lighting Pit Lane Moorwood Moor** (Cllr V Thorpe)
- f) **Speeding vehicles on Garner Lane** update
- e) **Code of Conduct DVD still** circulating round Cllrs
- f) **DCC Roll of Honour on War Memorials**
- g) **Derbyshire County Council Winter Service Scheme – Resolved that Mr. D. Barker would be the volunteer Snow Warden and agreed expenditure of up to £4,000 for necessary costs – update on equipment**
- h) **Assigned Allotment Lease from SWPC to the Allotment Association**
- i) **Plastic bollards that have appeared on the grass verge outside the 2 new properties on High Road (P Jackson)**
- j) **Queen’s Diamond Jubilee Celebration report and grant application** (Cllr Lancaster)
- k) **Footpath Reports from D Taylor**
- l) **Thank you card and spend up to £50 on a restaurant meal voucher for Mr. & Mrs. I. Bowler**
- m) **Constituency Boundary changes**
- n) **Letter received Leader of Amber Valley Borough Council S Bradford**
- o) **Traffic hazard Holme Lane**
- p) **Information Commissioner’s Office** (legal obligation) £35.00 per annum

9. **Planning applications**

- AVA/2012/0072 Ashlyn 146 Birches Lane South Wingfield Extension and alteration to dwelling to form sitting room and kitchen with bedroom over and detached garage
- AVA/2011/1184 Grundy Cottage 16 High Road South Wingfield Alterations to existing dwelling to form additional first floor bedroom accommodation
- AVA/2011/1119 Longcroft Millstone Lane Oakerthorpe farm composting of green waste - **Information**
Cum Derry Farm Wessington Lane building
Land on Holme Lane vehicles using gate
TRE/2012/0022 53 Manor Road SW Fell Ash Tree

10. **Finance : Recommendations from the Finance Committee.** To agree cheques and sign, the Chair is to initial all invoices to be paid, Finance Report (previously circulated) Cllr Abbott to confirm Clerks back pay calculations.

10.1	HSBC Chq No 100411/12/13	Employees Costs / Re-imburements / PAYE	£909.34
10.2	HSBC Chq No 100414	Loz Phillips P Room Key Safe and vent	£60.00
10.3	HSBC Chq No 100415	P J Cooper PAT test and fix o/door lighting	£120.00
10.4	HSBC Chq No 100416	Derek Taylor footpath inspector	£100.00
10.5	HSBC Chq No 100417	Severn Trent Water	£305.72
10.6	HSBC Chq No 100418	SLCC subscription	£68.00
10.7	HSBC Chq No 100419	Viking Cleaning items / Toilet roll / copy paper	£90.55
10.8	DD	E-on (electricity)	£204.00
10.9	AVBC	Rates	£27.56
			£1,885.17

11. **Grants Application Form**

12. **INFORMATION** in the information folder for circulation

PART TWO – CONFIDENTIAL INFORMATION -

13. **Date of next Monthly Parish Council Meeting March 8th 2012 at 7.00pm at the Parish Room - proposed meeting closure 9.30pm**