

December 2nd 2011

I hereby give you notice that you are summoned to attend the **Monthly Meeting** of the Parish Council which will be held at the **SOUTH WINGFIELD PARISH ROOM** at **7.00pm** on **December 8th 2011** transact the under mentioned business. Members are asked to sign the attendance sheet for the meeting and to complete the Declarations of Interest Sheet (if appropriate). These will be available at the meeting.

Yours sincerely *Linda McCormick* Clerk to the Council)

AGENDA

Part 1 – NON CONFIDENTIAL INFORMATION

1. To receive apologies for absence

2. Variation of order of business if required

3. Declaration of member's interests

Please Note:-

(a) Members must ensure that they complete the Declarations of Interest sheet prior to the start of the meeting and must indicate the action to be taken (i.e. to stay in the meeting, to leave the meeting or to stay in the meeting to make representations and then leave the meeting prior to any consideration or determination of the item) (b) Where a Member indicates that they have a prejudicial interest, and describe the interests, but wish to make representations regarding the item before leaving the meeting, those representations must be made under item (c) of Public Speaking.

The Declarations of Interests will be read out from the Declaration Sheet provided – Members will be asked to confirm that the record is correct.

4. Public speaking

(a) A period of not more than fifteen minutes will be made available for members of the public and Members of the Council to comment on any matter. Where a Member indicates they have a prejudicial interest, but wish to make representations regarding the item before leaving the meeting, those representations must be made under item (c) below. (If the item to which representations or comment were made by a Member is on the Agenda the Member must declare that interest again and withdraw from the meeting during consideration of that item) (b) If the Police Liaison Officer, a County Council or District Council Member is in attendance they will be given the opportunity to raise any relevant matter. Members of the Council however will restrict Police matters they raise to those relating to South Wingfield Parish. (c) Members declaring a prejudicial interest who wish to make representations or give evidence under the Code of Conduct relating to Agenda items shall do so at this stage. Any comments or questions cannot be dealt with at this time, however, if the item is on the meeting agenda it can be discussed when arising on the agenda or if not on the meeting agenda can be added to the next meeting agenda. This is due to time constraints for the meeting and also items raised that are not on the meeting agenda cannot be discussed as all parishioners have to be given an opportunity to comment on items should they wish to, if the item is not on the agenda they are at a disadvantage as they would not be aware the item was to be discussed.– **Cllr Thorpe's report circulated**

5. To confirm the Non – Confidential minutes of the EGM Meeting October 13th 2011, to confirm the Non-Confidential minutes of the 10th November Monthly meeting

6. To confirm the Confidential Minutes Part Two – 10th November Monthly meeting

7. To determine which if any from Part 1 of the Agenda should be taken with the public excluded. If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms: -"That in view of the confidential nature of the business about to be transacted it is advisable in the public interest, that the press and public be temporarily excluded and they are instructed to withdraw

8. Report of the Clerk on:

a) Parish room

- i) Laura O'Beirne re garden plan for Play Group (Laura is working on this)
- ii) Discuss revised Booking form including Bouncy Castle Booking form

b) Parish appearance overview

Resolved to spend up to £3,000 engaging the services of a Contractor to keep the village tidy

- i) Report from Cllrs on their respective areas which require clearing / cleaning
- ii) Contractor re cleaning the Parish

- c) **Additional Street Lighting Holme Lane** information circulated round Cllrs
- d) **Speeding vehicles on Garner Lane** update
- e) **Letter to J Grady (G Johnston)**
- f) **Code of Conduct DVD still** circulating round Cllrs
- g) **Derbyshire County Council Winter Service Scheme – Resolved that Mr. D. Barker would be the volunteer Snow Warden and agreed expenditure of up to £4,000 for necessary costs**
 - i) Grit Bin update
 - ii) Report from the Working Party 29th November 2011
- h) **Invitation from Church to the Christmas Journey 8th 9th 10th 11th December 2011 – Emailed to all Cllrs**
- i) **Pit Tub:** Planting now completed – for information
- j) **Allotment Lease from AVBC – emailed to all Councillors:** Sign the Lease
- k) **Propose send a Thank you card and gift of up to £50 to Ian & Christine Bowler on their retirement (proposed C Walden)**
- l) **Footpath from Birches Lane next to the Chapel – Report stile 171 - 173**
- m) **RAD and oil buying scheme**
- n) **Gurkha Campaign for Pension Parity – invitation from Reading Borough Council to sign their e-petition**
- o) **Amber Valley School Sport Partnership – requesting a grant of £500**
- p) **Plastic bollards that have appeared on the grass verge outside the 2 new properties on High Road (P Jackson)**
- q) **Protocol for exempt meetings (G Johnston)**
- r) **Temporary closure of High Road on 11th December, 2011 for one day – for information**
- s) **Invitation to all Cllrs to attend a Carol Service at the South Wingfield Social Club December 13th 2011 at 7.30pm**
- t) **Queen’s Diamond Jubilee Celebration (Cllr Lancaster)**
- u) **AV.BC Environmental Services** any work will no longer be done below cost price

9. Planning applications

- CW6/0911/71 On farm composting of green waste (green waste includes garden waste such as grass cuttings and hedge trimmings), Oakerthorpe Compost Facility, Off Millstone Lane, Oakerthorpe, Nr. Alfreton for Mr. Smith
- AVA/2011/1117 Alfreton Golf Club Wingfield Road Oakerthorpe Lean to extension to existing steel framed and metal clad green keepers shed

10. Finance to agree cheques and sign, the Chair is to initial all invoices to be paid, Finance Report (previously circulated)

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| 10.1 | HSBC Chq No 100390/391/392/ | Employees Costs / Re-imbursements / PAYE | £944.09 |
| 10.2 | HSBC Chq No 100393/394 | Clerk’s Reinstated Back Pay Hours / PAYE | £2412.15 |
| 10.3 | HSBC Chq No 100395 | Charnwood Environmental Services | £60.00 |
| 10.4 | HSBC Chq No 100396 | Baileys Printers (newsletters) | £159.00 |
| 10.5 | HSBC Chq No 100397 | A J Wheatcroft (mowing) | £165.00 |
| 10.6 | HSBC Chq No 100398 | D Taylor | £100.00 |
| 10.7 | DD | E-on (electricity) | £100.68 |
| 10.8 | HSBC Chq No 100399 | D Shipley Newsletter delivery | £30.00 |
| | | | £3970.92 |

11. INFORMATION in the information folder for circulation

PART TWO – CONFIDENTIAL INFORMATION -

- 12. a) **Update of Grievance (G Johnston)**
b) **Report from the Employment Committee**
- 13. **Date of next Monthly Parish Council Meeting January 12th 2012 at 7.00pm at the Parish Room - proposed meeting closure 9.30pm**