

I hereby give you notice that you are summoned to attend the **Monthly Meeting** of the Parish Council which will be held at the **SOUTH WINGFIELD PARISH ROOM** at **7.00pm** on **Thursday August 6th 2009** transact the under mentioned business. Members are asked to sign the attendance sheet for the meeting and to complete the Declarations of Interest Sheet (if appropriate). These will be available at the meeting.

Yours sincerely

Linda McCormick (Clerk to the Council)

AGENDA

1. **APOLOGIES** any Councillor unable to attend any meeting must give their apologies directly to the Clerk
2. **APPROVE AND SIGN THE MINUTES OF THE MEETINGS** Monthly meeting held on July 9th 2009
3. **DECLARATION OF MEMBERS INTERESTS**
Please Note:-

(a) Members must ensure that they complete the Declarations of Interest sheet prior to the start of the meeting and must indicate the action to be taken (i.e. to stay in the meeting, to leave the meeting or to stay in the meeting to make representations and then leave the meeting prior to any consideration or determination of the item)

(b) Where a Member indicates that they have a prejudicial interest, but wish to make representations regarding the item before leaving the meeting, those representations must be made under item (c) of Public Speaking.

The Declarations of Interests will be read out from the Declaration Sheet provided – Members will be asked to confirm that the record is correct.
4. **TO AGREE WHAT ITEMS ARE TO BE DISCUSSED IN CONFIDENTIAL SESSION (UNDER THE PROVISIONS OF PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960**
If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms: -
“That in view of the confidential nature of the business about to be transacted it is advisable in the public interest, that the press and public be temporarily excluded and they are instructed to withdraw
Recommendation: item 17
5. **VARIATION OF ORDER OF BUSINESS** if required
Recommendation: item 17
6. **PUBLIC PARTICIPATION**

(a) A period of not more than fifteen minutes will be made available for members of the public and Members of the Council to comment on any matter. Where a Member indicates they have a prejudicial interest, but wish to make representations regarding the item before leaving the meeting, those representations must be made under item (c) below. (If the item to which representations or comment were made by a Member is on the Agenda the Member must declare that interest again and withdraw from the meeting during consideration of that item)

(b) If the Police Liaison Officer, a County Council or District Council Member is in attendance they will be given the opportunity to raise any relevant matter. Members of the Council however will restrict Police matters they raise to those relating to South Wingfield Parish.

(c) Members declaring a prejudicial interest who wish to make representations or give evidence under the Code of Conduct relating to Agenda items shall do so at this stage.
. Any comments or questions cannot be dealt with at this time, however, if the item is on the meeting agenda it can be discussed when arising on the agenda or if not on the meeting agenda can be added to the next meeting agenda. This is due to time constraints for the meeting and also items raised that are not on the meeting agenda cannot be discussed as all parishioners have to be given an opportunity to comment on items should they wish to, if the item is not on the agenda they are at a disadvantage as they would not be aware the item was to be discussed. **Cllr Thorpe's report previously circulated** (The Grip has been cleared of litter as asked of Amber Valley Borough Council in Cllr Thorpe's report) [Cllr Thorpe contacted Derbyshire County Council Rights of Way Officer who has inspected the footbridge over the Amber opposite Taylor's Mill](#)

7. **CLERK'S REPORT – a) Amber Valley Access Letter received regarding electronic speed warning signs Wingfield Road – b) Reply from North East Derbyshire District Council Railings near the river A615 – c) Macmillan Cancer Support Biggest Coffee Morning – d) Derbyshire Film and setting u a Film Club meeting October / November TBC – e) DRCC's Village Halls Service presents Making it Happen community based energy project –**
8. **ZION CHAPEL JULY 17 18 19 FLOWER FESTIVAL**
Report from Cllr Walden
9. **PARISH ROOM – Recommendations from the Working Party held on June 17th 2009 at the Parish Room**
- a) To consider the previously circulated general hire agreement for the hire of the Parish Room
- b) To consider the following requirements for the SW Play Group:
- 1) To widen the cupboard in the corner to the left of the stage and add shelves supported by wooden batons fitted to the wall the cost to be paid by the Council
 - 2) To add low height coat hooks to the cupboard in the foyer for the children the cost to be paid by the Council
 - 3) To convert the stage storage drawers to runners or wheels for storage use for the SW Play Group the cost to be paid by the Council
 - 4) To add a "butterfly" lock to the main hall door at an acceptable height for security the cost to be paid by the Council
 - 5) To allow the SW Play Group to add shelving to the storage room off the main hall at a cost to the SW Play Group
 - 6) To allow the SW Play Group to site their wooden shed on the slabbed area outside at a cost to the SW Play Group
 - 7) To allow the kitchen unit cupboard behind the kitchen door to be allocated for use by the SW Play Group and allow foods to be stored in the refrigerator
 - 8) To discuss in the future an area of garden for seating etc at a cost to the SW Play Group
 - 9) To allow the SW Play Group 2 hours (paid for by SW Play Group at the agreed hourly rate) one afternoon possibly per week but ad hoc days to begin
 - 10) To sign the special Lease for the SW Play Group to hire the Parish Room main hall **with amendments – a) a plaque on the outside of the building – b) change the wooden shed to plastic – c) the gardens are to be maintained by the Parish Council i.e. grass cutting – d) SW Play Group are the only key holders for the storage cupboard as this is a requirement from OFSTED as confidential files will be held in said cupboard**
- c) Caretaker position and applications
- d) Parish Room guttering hanging down the Clerk would like to express thanks on behalf of the Parish Council to Loz Phillips who has repaired the guttering at no charge
- e) Marketing the Parish Room decision to make
10. **PLANNING APPLICATIONS** Planning committee recommendations
- 10.1 AVA/2009/0653 69 Church Lane SW proposed single storey for a domestic kitchen extension to the rear of the house
- 10.2 AVA/2009/0533 Highfield House Wingfield Road Proposed side extension and single storey rear and side extension **APPROVED BY AVBC**
- 10.3 AVA/2009/0520 Dingle Farm Lynham Road SW Proposed two storey extension and single storey rear and side access **APPROVED BY AVBC**

11. **FINANCE** to agree cheques and sign, the Chair is to initial all invoices to be paid, monthly figures report previously circulated
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| 11.1 | HSBC Chq No 100127 L McCormick | Wages and reimbursements | £634.12 |
| 11.2 | HSBC Chq No 100128 Inland Revenue | PAYE | £236.93 |
| 11.3 | HSBC Chq No 100129 A Simpson | Cleaning the Parish Room | £52.00 |
| 11.4 | HSBC Chq No 100130 Mh-p | Basic meetings updates 2010 and News System rental | £287.50 |
| 11.5 | HSBC Chq No 100131 C Walden | Flowers for the Zion Chapel Flower Festival | £20.00 |
| 11.6 | HSBC Chq No 100132 Severn Trent | Water for Parish Room | £275.30 |
| 11.7 | HSBC Chq No 100133 E-on | Electricity for Parish Room | £88.27 |
| 11.8 | HSBC Chq No 100134 AV.BC | Waste collection service Parish Room | £27.32 |
| 11.9 | HSBC Chq No 100135 L McCormick | Reimbursement for Printer Cartridges | £19.98 |
| 11.10 | HSBC Chq No 100136 T Boulton | Internal Auditor | £196.00 |
| 11.11 | Received reclaimed VAT £3219.01 | | |
| 11.12 | D/D Amber Valley Borough Council Rates | | £53.00 |
| 11.13 | Received £30.00 bond from Jujitsu class | | |
| 11.14 | HSBC Chq No 100137 WDS Signs Ltd | Two security keys pro forma invoice | £34.50 |
| 11.15 | Received £750.00 from Derbyshire Constabulary for hire of Parish Room | | |
| 11.16 | HSBC Chq No 100138 British Gas | Parish Room | £209.50 |
12. **GRIT BIN** on White Hart junction at Moorwood Moor (Parish Council list previously circulated)
13. **FLOWER TUBS, BEDS FOR THE PARISH** propose for having these items on all the entrances to the parish
14. **PROPOSE TO PURCHASE AN AMPLIFYING SYSTEM AND MICROPHONE AND DIGITAL PROJECTOR** in order that all councillors and audience can clearly hear all conversations and digital presentations would be available
15. **GREENWAYS TO SAFETY**
16. **PHOTOGRAPHS OF COUNCILLORS** for web site
17. **LETTER RECEIVED FROM FLINT BISHOP SOLICITORS** asking for current position
18. **DISCUSS DATES FOR FIVE COUNCILLORS AND THE CLERK TO ATTEND TRAINING** with the monitoring officer of amber valley borough council the rest of the Councillors are invited to attend no date set at present - **Dispensations**
19. **STANDARDS FOR ENGLAND** bmg pilot evaluation forms for all Councillors **and the Clerk**
20. **RIVER NEEDS TIDYING, GRASS AND VEGETATION OVERGROWN CHURCH LANE NEAR THE BRIDGE**
Item for report: County Cllr C Jackson has contacted Derbyshire County Council Highways to deal with this matter
21. **DOG POOH BINS IN THE PARISH**
22. **FLOODING FAIR EVENT** organised by County Cllr C Jackson and email received and previously circulated
23. **HOLME LANE OVERGROWN HEDGES**
24. **AGENDA ITEMS FOR SEPTEMBER MEETING**
25. **COUNCILLORS BEHAVIOUR TOWARDS EACH OTHER**
26. **DETAILS OF RECORDING OF MINUTES OF MEETINGS**
27. **INFORMATION**
- 27.1 Autumn Footprints September 12th – 27th 2009
- 27.2 DALC circular 34/2009 Publication of report – Local Authority Investments (previously circulated)
- 27.3 DALC circular 35/2009 General Circular (previously circulated)
- 27.4 DALC circular 36/2009 General Circular (previously circulated)
- 27.5 DALC circular 37/2009 Power of well being – Parish Council Training (previously circulated)
- 27.6 DALC circular 38/2009 British Youth of today – Shadowing Programme enquiry form (previously circulated)
- 27.7 DALC circular 39/2009 Training Clerk's induction course (previously circulated)
- 27.8 DALC circular 40/2009 General Circular (previously circulated)
- 27.9 DALC circular 41/2009 Liaison Forum (previously circulated)
- 27.10 DALC circular 42/2009 General Circular (previously circulated)
- 27.11 DALC circular 43/2009 Power of well being – Parish Council Training (previously circulated)
- 27.10 J Parker bulbs wholesale catalogue

- 27.11 The Playing Field newsletter
- 27.12 Derbyshire County Council Excellence in the community awards 2009
- 27.13 Amber to Gold July edition newsletter
- 27.14 Derbyshire Link
- 27.15 Derbyshire Biodiversity News**

28. DATE OF MONTHLY MEETING SEPTEMBER 10th 2009 7.00pm at the parish room - proposed meeting closure – 9.30pm