

# South Wingfield Parish Council

Clerk to the Council Linda McCormick

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Aug 4th 2011

I hereby give you notice that you are summoned to attend the **Monthly Meeting** of the Parish Council which will be held at the **SOUTH WINGFIELD PARISH ROOM** at **7.00pm** on **August 11th 2011** transact the under mentioned business.

Members are asked to sign the attendance sheet for the meeting and to complete the Declarations of Interest Sheet (if appropriate). These will be available at the meeting.

Yours sincerely

*Linda McCormick* (Clerk to the Council)

## **AGENDA**

### **Part 1 – NON CONFIDENTIAL INFORMATION**

#### **1. To receive apologies for absence Cllr V Thorpe**

#### **2. Variation of order of business if required**

#### **3. Declaration of member's interests**

Please Note:-

(a) Members must ensure that they complete the Declarations of Interest sheet prior to the start of the meeting and must indicate the action to be taken (i.e. to stay in the meeting, to leave the meeting or to stay in the meeting to make representations and then leave the meeting prior to any consideration or determination of the item) (b) Where a Member indicates that they have a prejudicial interest, and describe the interests, but wish to make representations regarding the item before leaving the meeting, those representations must be made under item (c) of Public Speaking.

The Declarations of Interests will be read out from the Declaration Sheet provided – Members will be asked to confirm that the record is correct.

#### **4. Public speaking**

(a) A period of not more than fifteen minutes will be made available for members of the public and Members of the Council to comment on any matter. Where a Member indicates they have a prejudicial interest, but wish to make representations regarding the item before leaving the meeting, those representations must be made under item (c) below. (If the item to which representations or comment were made by a Member is on the Agenda the Member must declare that interest again and withdraw from the meeting during consideration of that item) (b) If the Police Liaison Officer, a County Council or District Council Member is in attendance they will be given the opportunity to raise any relevant matter. Members of the Council however will restrict Police matters they raise to those relating to South Wingfield Parish. (c) Members declaring a prejudicial interest who wish to make representations or give evidence under the Code of Conduct relating to Agenda items shall do so at this stage.

Any comments or questions cannot be dealt with at this time, however, if the item is on the meeting agenda it can be discussed when arising on the agenda or if not on the meeting agenda can be added to the next meeting agenda. This is due to time constraints for the meeting and also items raised that are not on the meeting agenda cannot be discussed as all parishioners have to be given an opportunity to comment on items should they wish to, if the item is not on the agenda they are at a disadvantage as they would not be aware the item was to be discussed.– **Cllr Thorpe's report circulated**

#### **5. To confirm the Non – Confidential Minutes July 14th previously circulated**

#### **6. To confirm the Confidential Minutes Part Two - None**

#### **7. To determine which if any from Part 1 of the Agenda should be taken with the public excluded.** If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms: -"That in view of the confidential nature of the business about to be transacted it is advisable in the public interest, that the press and public be temporarily excluded and they are instructed to withdraw

#### **8. Report of the Clerk on:**

##### **a) Parish room**

- i) Laura O'Beirne asking for repairs at the Parish Room: Problem with locked gate but was sorted – Emergency Door catch – Bees nest in the wall – Fencing next to large gate – Fencing next to small gate – Blind in window – various works quote £340.00
  - ii) Refreshments for Parish Councils meeting (Cllr P Jackson)
  - iii) Fix interior light and switch to glazed area above main doors quote £76.86 + vat
  - iv) Suggested areas of hedge cutting required in the Parish (Cllr P Jackson)
- b) Parish appearance overview**
- i) Dog fouling and Dog Loo Bins urgently needed in the Parish costs from Amber Valley Borough Council
  - ii) Discuss future village projects (Cllr K Lancaster) (minute 870 Phase 111 Garden and car parking RESOLVED to postpone until phase 11 is in motion (now completed)
  - iii) DCC and Community Pay Back clean up hedges and vegetation
  - iv) Condition of Footpath on Chesterfield Road Oakerthorpe
- c) Additional Street Lighting Holme Lane Update**
- d) Speeding vehicles on Garner Lane £8000.00 to £10000.00 – information circulated**
- e) RBS accounting software for Parish & Town Councils £295.00 + vat shared cost and £99.00 + vat per year support**
- f) Parish Plan for Parish** Bernard from Ashover will attend at 6.00pm prior to the September meeting to give a presentation
- g) DALC subscription** discuss subscription and benefits of membership cost £384.14 the Parish Council are no longer members
- h) DALC Training for none members** Law and Good Practice for Parish Council various locations - cost per Councillor £65.00
- i) Email received from Mr Hunt to Cllr P Jackson** re minutes on web site and why the expenses cheques are added together (Cllr P Jackson)
- j) Cllr Brown's Notice Board key** could Police use it
- k) Land at Holme Lane animals loose on the road and static caravan and access gate**
- l) Allotment Lease from AVBC in process - item for report**
- m) Code of Conduct DVD**
- n) R Vaughan query regarding HSBC cheque approval,** Council to discuss complaint
- o) Minute 1867 w) council to discuss why the resolution has not been adhered to by the Clerk. 14th July 2011 agenda only received on 7/7/2011.** Propose to instruct the Clerk to implement the changes in the resolution with immediate effect. (Cllr P Jackson)
- p) Council to discuss and consider employing a lengthman to keep the village tidy.** Minute 1880 RESOLVED II to spend £3000.00 per annum on employing a lengthman (Cllr P Jackson)
- q) Letter received from HMRC regarding changed details – previously circulated – item for report**
- r) AVBC letter received from Mr Grady asking for completed Declaration of Members Interest Forms**
- s) Bird Nuisance email** from County Cllr C Jackson **item for report**
- t) Email received** from Mr Yearsley and Cllr V Thorpe regarding toilets in South Wingfield – **items for information**
- u) Affordable Housing in the Parish** (Cllr G Johnston)

- v) **Installation of 2 full width shelves** in the cupboard assigned for Venture Club usage (Cllr P Jackson)

9. **Planning applications and appointment of PC Tree Warden**

No Applications

10. **Finance** to agree cheques and sign, the Chair is to initial all invoices to be paid, Finance Report (previously circulated)

10.1	HSBC Chq No 100354/355/356	Employees Costs	£671.90
10.2	HSBC Chq No 100357	Mh-p Update web site	£18.00
10.3	HSBC Chq No 100358	DALC annual subscription (held from May meeting)	£384.14
10.4	HSBC Chq No 100359	Audit Commission	£342.00
10.5	HSBC Chq No 100360	Aon Insurance (Christmas Tree, Hub and Lights)	£39.84
10.6	HSBC Chq No 100361	Mh-p Hosting and Annual domain	£91.18
10.7	HSBC Chq No 100362	A Jackson cleaning PR Windows	£40.00
10.8	HSBC Chq No 100363	Green Gardens Direct	£268.75
10.9	HSBC Chq No 100364	Severn Trent Water P Room	£319.77
10.10	HSBC Chq No 100365	Viking Assorted cleaning items and ink cartridges	£201.02
10.11	HSBC Chq No 100366	E-on Electricity P Room	£87.09
10.12	HSBC Chq No 100367	Clerk's reimbursement for office space and electricity	£185.00
			<b>£2,648.69</b>

11. **INFORMATION** in the information folder for circulation

**PART TWO – CONFIDENTIAL INFORMATION** - None

12. **Date of next Monthly Parish Council Meeting September 8th 2011 at 7.00pm at the Parish Room - proposed meeting closure 9.30pm**  
**September meeting: prior to the meeting at 6.00pm Bernard from Ashover presentation for a Parish Plan**